



Job Title	Operational Quality Engineer
Business Unit	Packaging & Supply Chain
Function/Region	Quality
Location	Arete
Leader	Quality Leader - Arete
People Leadership	N/A
Job Level	4B

Role Purpose

To develop, implement and maintain a robust quality assurance system, supporting operations to ensure that required quality standards are achieved so that luxury portfolio meets market and customer expectations.

Accountabilities

- Support the commissioning/trialling of new products and engineering projects by making sure that standards and QIC documents are available at point of use and that there is a process to update on completion of trial/commissioning.
- Facilitate the development, implementation and maintenance of Standards for all newly developed luxury products, ensuring that these are clearly communicated to manufacturing & quality teams in advance of any trialling/commissioning.
- Manage the non-conforming product process end to end, carrying out trending and analysis to report on performance as part of Arete quality KPI's.
- Facilitate and set agreed standards for the validation of quality and food safety processes to confirm accuracy.
- Facilitate and support the Arete site in all Quality System and food safety matters to ensure compliance to meet standards and regulatory requirements.
- Facilitate incoming verification of newly developed luxury materials, checking against supplier QIC standards. Report results, and follow up on any required actions.
- Organize, and where necessary conduct, inspections of Dry Goods and finished product carrying out trending and analysis on inspection results as part of the Arete quality KPI's.
- Support the customer and consumer complaints process, working with the operations team on corrective and preventative actions, and report findings as part of Arete quality KPI's
- Support Supplier Non Conformance management systems, ensuring effective communication of issues within operations and the validation and verification of corrective and preventative actions as part of the Arete quality KPI's

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