



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Treasury Manager
Business Unit / Group Function	ODC BU
BU Team / Sub-Function	USA Finance
Location	Edison, NJ Office
Team Leader	Controller
Team Members	Yes
Job Level	4B
Role Purpose Oversees the performance of treasury transactional performance in the US ODC supervising the local AP team and executing local support for global shared A/R services. Oversees local cash management and cash flow practices and assists Controller in reporting and planning cash flow balances.	
Accountabilities <ul style="list-style-type: none">• Completes regular weekly/monthly cash flow reporting with supporting schedules for Days in Sales, Days in Payables, and AR and AP agings.• Produces cash-flow forecasts and continually informs Controller as to adequacy of cash flow balances and uses judgment to escalate and resolve significant issues.• Manages program of financing with related parties and prepares accurate forecasts of business cash flow needs to ensure efficiency of use of financing.• Works with customers and vendors to implement efficiencies through use of better processes and/or IT capabilities.• Perform balance sheet account reconciliations, account analysis, accrual calculations, and other related accounting documents/schedules related to the Treasury function.• Educates organization and drives accountability for completion of all policies prior to receiving and disbursing cash.• Works with global shared service team to develop and implement policies related to Order to Cash and Procure to Pay processes.• Understands intercompany processes and ensures the ongoing reconciliation of all inter-company accounts with UK and other Group subsidiaries within g/l along with payment of parent and self-billing company product invoicing.• Central point of contact for internal and external queries on appropriate business practices within transactional treasury function• Monitors for non-compliance with agreed procedures for P2P cycle and implements corrective actions.	