



Job Title	Line Co-ordinator
Business Unit	Operations
Location	SBP
Job Group	5
Key Relationships	
Reports to:	Production Team Leader
Responsible for:	Shift coordination for up to 20 team members
Any other key relationships:	Planning team members, Distribution co-ordinators, Technicians, NPD team members Quality team members
Job Purpose	
To support the Packaging Leadership team in developing and optimising process in terms of safety, cost, service, operational efficiency (NP) and compliance.	
Key Responsibilities & Critical Success Measures	
<ul style="list-style-type: none"> • Coordinate bottling line activities in line with team / area objectives, working with key stakeholders to ensure the line runs to optimum levels. Ensure all systems, downtime, swipe and crewing trackers are maintained and updated. • Contribute to comprehensive improvement plans that support our drive for improved operating costs. • Ensure all processes and procedures across the line are followed and offer ideas to improve. • Ensure the line complies with all Health & Safety, ISO, OHSAS, BRC & Customs, and hourly quality in order to maintain compliance with all regulatory bodies. • Ensure team relationships are strong and identify people issues in a timely manner to the team leader. • Drive hourly performance and KPI performance through team members • Identify team member and team developmental gaps and support the team leader in addressing these • Deputise for team leader and or shift leader in their absence, support leaders in appraisals and disciplinary investigations. 	