



Job Title	Palletised Warehouse Team member																
Job Level	5																
Location	Girvan																
Business Unit	D&T																
Function	Liquid Supply																
Leader	Warehouse Team Leader																
People Leadership	N/A																
Role Purpose																	
To safely and efficiently process and move spirit throughout maturation cycle within Liquid Supply in line with scheduled requirements and compliant with all legislation.																	
Responsibilities																	
<ul style="list-style-type: none"> • Stowing and removing full and empty casks in accordance with compliance requirements for palletised warehouse operations • Carry out all Bar code transactions in line with procedures , delivering the highest levels of inventory accuracy • To carry out cask handling and related spirit supply activities as required in compliance with Health & Safety, Environmental and Customs & Excise Legislation. • To conduct quality checks on casks and spirit, reporting as necessary in line with procedures. • Manage the processes for cask tallying, checking, labelling, emptying, filling and palletising. • Maintain stock records, space validity records, carry out stock checks and sampling requirements and relevant documentation in accordance to HMR&C requirements. • Maintain housekeeping within required site standards • Contributes appropriately to team meetings and supports the implementation of team strategy, plans and continuous improvement projects. 																	
Key Performance Metrics:																	
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