



Job Title	Process Team Member - Shift
Job Level	5
Location	Dufftown
Business Unit	Distilling and Technical
Function	Production
Leader	Process Team Leader
Role Purpose	
To safely operate designated area within the Process function to specified quality standards in compliance with all relevant legislation.	
Responsibilities	
<ul style="list-style-type: none"> • Ensure that safe working practices and quality procedures are adhered to in line with ISO 9001, BRC, environmental and HMRC requirements for compliance. • To operate and optimise process area to ensure repeatable, consistent and efficient performance adhering to production schedule. Ensure areas of improvement for logged and actioned. • To manage specific process function day to day production operations and controlling production process to desired quality parameters and efficiency. • To document and control all process records, from receipt of goods/raw materials through to process parameter recording. • Conduct process checks to ensure quality and efficiency is being achieved and maintained. Take appropriate corrective action if necessary. • Conduct basic maintenance, safety checks and housekeeping tasks to maintain a safe and organised work environment. • Contribute appropriately to team meetings and support the implementation of team strategy, plans and continuous improvement projects. • Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy. 	