

**Role:** Sales Intern (Virtual)

**Location:** Virtual

**Hiring Leader:** Region Director, West

### **About William Grant & Sons**

William Grant & Sons is a family-owned independent distiller with a portfolio of award-winning brands. These include our eight core brands: Glenfiddich, Grant's, The Balvenie, Tullamore D.E.W., Drambuie, Hendrick's Gin, Sailor Jerry Rum and Monkey Shoulder. With a global presence, our business is in an exciting period of growth, and we're seeking to expand our team with interns.

Are you interested in an internship that will allow you to gain hands-on experience and apply what you've learned in the classroom to a real work environment? Our internship program is designed to allow our interns to be fully immersed in the day-to-day activities while working on both short- and long-term projects.

Our paid summer internship is expected to be an 11-week program (29 hours/ week) program from June 7 to August 20, 2021. Please note that this internship will be home-based and conducted virtually due to COVID-19. Please consider your availability before applying for the internship.

### **Accountabilities:**

- Own an individual project with strategic business impact and present the project to senior leaders
- Design, plan, and implement a Century Club survey to be distributed
- Create monthly key initiative template for the balance of 2021
- Coordinator POS items with our Sales and Region Marketing teams
- Assist our Sales team with the following:
  - eCommerce agenda for the West Coast
  - Route to Consumer roll out
  - Inventory management
  - West Coast partnerships in collaboration with Region Marketing
- Coordinate our nationwide luxury agenda by updating sell materials, assist with allocations of high marques, and create target list and track the progress
- Work with our eCommerce team to create a target list and recap all West coast digital services
- Create a presentation that summarizes all tools needed to accelerate Tullamore DEW
- Recap partnership on national wide program on a specific brand and provide recommendations on improvement
- Participate and prepare the agenda for weekly calls with the West coast and assist with follow up on action items

### **Skills and Qualifications:**

- At least 21 years of age
- Preferably based out of Pacific Standard Time
- Currently enrolled in a 4-year college or university pursuing a Bachelor's degree or in a Graduate level degree program with relevant coursework in business/communications or similar field
- Should the selected incumbent so wish, ability to work out of Irvine, CA office, adhering to all work place safety procedures and COVID-19 protocols.
- Solid knowledge of MS Excel, Word, Power Point
- Excellent written and oral communication skills
- Embodies a strong work ethic and attention to detail and is self-motivated.
- Demonstrated ability to effectively manage multiple projects and assignments.
- Agile, flexible, and responsive
- Eager to learn and a team player

At William Grant & Sons, we celebrate diversity and are committed to creating an inclusive workplace for the benefit of our employees, our products, and our community. We're proud to provide equal opportunity to all applicants regardless of race, color, religion, marital status, age, national origin, sex, gender, gender identity

or expression, sexual orientation, pregnancy, status as a parent, national origin, physical or mental disability, veteran status, family medical history or genetic information, or any other characteristic protected by applicable law.