

ROLE PROFILE

Job Title	Treasury Analyst
Business Unit / Group Function	Group Financial Control
BU Team / Sub-Function	Group Treasury
Location	SBP
Leader	Group Treasury Leader
People Leadership	N/A
Job Level	4B
Role Purpose Support Treasury in the provision of accurate analysis of financial and Treasury data, and the accurate and timely accounting and reporting of treasury activities to support business decision making whilst reviewing and making recommendations to improve the reporting formats, processes, and timelines.	
Accountabilities <ul style="list-style-type: none"> • Support the delivery of Treasury reporting process, through planning, accuracy and completeness of information in line with Group reporting timelines • Preparation and analysis of month and year end reporting for areas of treasury including forex, interest, group cash, intercompany funding • Support the delivery of the intercompany funding process • Preparation and analysis on Treasury forecasting including forex and working capital, cash management and interest for budget and latest estimates in line with the finance calendar • Collation and support with the analysis of information relating to the global insurance programme • Support the delivery of cash flow forecasting across, including the preparation and analysis of the group 13-week rolling forecast • Provide financial reporting support, ad hoc analysis in respect of project across Group Treasury 	
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Date of last revision:	

Core Competencies:**Deciding & Initiating Action**

- Makes prompt, clear decisions which may involve tough choices or considered risks
- Takes responsibility for actions, projects and people
- Takes initiative and acts with confidence
- Initiates and generates activity

Analysing

- Analyses numerical data, verbal data and all other sources of information
- Breaks information into component parts, patterns and relationships
- Probes for further information or greater understanding of a problem
- Makes rational judgements from the available information and analysis
- Produces workable solutions to a range of problems Demonstrates an understanding of how one issue may be a part of a much larger system

Relating and Networking

- Establishes good relationships with customers and staff
- Builds wide and effective networks of contacts inside and outside the organisation
- Relates well to people at all levels
- Manages conflict
- Uses humour appropriately to enhance relationships with others

Delivering Results and Meeting Customer Expectations

- Focuses on customer needs and satisfaction
- Sets high standards for quality and quantity
- Monitors and maintains quality and productivity
- Works in a systematic, methodical and orderly way
- Consistently achieves project goals

Applying Expertise and Technology

- Applies specialist and detailed technical expertise
- Develops job knowledge and expertise through continual professional development
- Shares expertise and knowledge with others
- Uses technology to achieve work objectives
- Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness and dexterity
- Demonstrates an understanding of different organisational departments and functions

Planning and Organising

- Plans activities and projects well in advance and takes account of possible changing circumstances
- Identified and organises resources needed to accomplish tasks
- Manages time effectively
- Monitors performance against deadlines and milestones

Skills and Qualifications:

- Qualified accountant, or equivalent
- Strong financial analytical skills
- International exposure in a multi-currency environment
- Experience of ERP and PC applications to deliver reporting and analysis
- Ability to work to deadlines and adopt a challenging approach to deliver robust, accurate financial data and information to meet business needs