



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Production Planner
Internal Reference	OBU-0072
Business Unit / Group Function	OBU
BU Team / Sub-Function	Supply Chain
Location	SBP
Team Leader Role	Planning Team Leader
Role Level	4B
Team Members	No
Role Purpose Create and maintain optimised production schedules for multiple bottling lines by responding to and managing ERP demand messages therefore assisting in delivering customer demand on time and in full, whilst adhering to stock policies and supply chain rules. Conduct capacity analysis activities in line with S&OE, balancing supply and demand, and maintaining optimal inventory levels.	
Accountabilities • Respond to and manage ERP demand messages, to create and maintain optimised production schedules for multiple bottling lines, ensuring customer demand is delivered on time and in full, whilst adhering to SKU/shop order scheduling rules. • Build collaborative relationships with supply chain functions to prepare the production schedule for respective production lines, working closely to ensure delivery to plan in order to meet customer demand, responding to disruption and complying to stock policies. • Maintain master data relating to production in the ERP system (i.e., operational routings, lead-times, and master scheduling settings), to reflect the capability of the bottling lines and ensure all demand is captured. • Maintain capacity requirements for each bottling line by utilising ERP capacity planning tools where available, for both short- and long-term demand (orders plus forecast). • Liaise with the Customer Service and Demand Management teams to identify opportunities to maximise output and meet customer requirements, whilst adhering to stock policies and targets. • Participate and contribute to team performance by engaging in team meetings and taking an active part in problem solving activities. • Work collaboratively with peers and colleagues and apply learnings from identified training and development activities required to perform in role. • Follow and comply with all WGW processes, standards, and guidelines in the performance of your role, reporting any non-conformances in a timely manner.	