



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Manager, Business Performance Management, USA & Canada
Business Unit / Group Function	ODC BU
BU Team / Sub-Function	US Finance
Location	Edison, NJ
Team Leader	Senior Director, Business Performance Management, USA & Canada
Team Members	N/A
Job Level	4B
Role Purpose	
<p>The Manager, Business Performance Management, USA & Canada will be the lead in supporting all Financial Planning and Reporting requirements, including all official monthly reporting presentations, official forecast submissions as required from ODC BU or Group Finance, and owner and super user of the financial system reconciliations for Actuals/Forecasts. The role also leads the USA and Canada Allocation process.</p>	
Accountabilities	
<ul style="list-style-type: none">• Designated as the USA and Canada Allocations Champion on the WGS Global Allocations Forum;<ul style="list-style-type: none">○ Local administrator for all USA Commercial Allocation requests, and consolidation into Global Net Revenue Management and UK Allocation Supply Chain teams○ Lead ODC Finance user for reconciliation of allocated inventory with UK Supply Chain, ensuring USA allocations are always in alignment○ Creator and owner for new Allocation trackers including: Local Total USA Local Tracker for USA ODC & BBU Executive team; Local USA by market/state tracker; Consistently review and provide system improvements and new system methods for tracking allocations (UK to Total USA, Total USA to each USA Market; Owner of USA Local monthly Forum meetings, including the pre-reads of latest allocation status, consolidator of all information from USA local allocation forum participants (USA Brand/Finance/Supply Chain/Commercial teams)• Lead on Project Management improvements for USA and Canada financial systems, including Group Requirements, ODC BU requirements, and main linkages between Main link between OBU/BBU/GTS processes/systems (IFS/QV/HP/TPM)• Be the Hyperion Planning Super User (US and Global application) and Lead contact for all USA and Canada users, including security maintenance within planning and troubleshooting between Finance Teams and Global contacts• Responsible for forecast processes (Budget/LE's/5YP), from a system perspective and preparing above P&L submissions (Excel/PowerPoint/Pivot Tables) all to US, Canada, PMA, Group Finance, and Global ODC/BBU team requirements. (This includes Profit and Overheads system knowledge/capabilities), and leader for reconciliation between HP/ QV systems on a monthly basis (Actuals)• Owner of Canada Customer Agreement validations and IFS signoffs, along with Canada balance sheet preparer on a monthly basis, in line with Group Finance requirements, as well as owner of PMA AP&CMI and Overheads chargeback process (monthly) as well as key contact for PMA Finance teams, as WGS Finance representative• Preparation of local and Global US and Canada monthly reporting packs (USPP/Canada ODC/USA ODC/USA Business Performance Management, Optimis) and other required reporting needed to manage the business	



WILLIAM GRANT & SONS

- Lead Cost of Good Validator for ODC business for Actuals and Forecast cycles (by market/site/site) monthly, with validation/reconciliations provided to Operations Finance/OBU for action , and Key link between OBU (Customer Service, Demand Planning, Change Control, Operations Finance teams) and the BBU to isolate any potential financial or system issues
- Perform ad hoc responsibilities as required from USA Executive team or the Sr Director, Business Performance Management Team