



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Maintenance Planning & Systems Leader
Internal Reference	OBU-0022
Business Unit / Group Function	OBU
BU Team / Sub-Function	Packaging
Location	SBP
Team Leader Role	Operational Maintenance Area Leader
Role Level	4A
Team Members	Yes
Role Purpose	
To develop, improve and streamline the maintenance planning and delivery systems to ensure delivery of key results in line with overall site strategy and compliant with all relevant legislation.	
Accountabilities	
<ul style="list-style-type: none">• Deliver all maintenance planning and systems support to the defined regulatory and mandated standards, implementing and adhering to WGW processes and guidelines, including the management of non-conformances.• Develop, implement, monitor, manage and maintain appropriate Planning & Scheduling systems, documentation, data, and processes relating to all assets covered by the site Maintenance & Engineering Strategy.• Optimise resource utilisation and continually reduce the likelihood of plant failure, includes the planning and scheduling of specialist outsourced activities.• Manage the development and delivery of Materials Resource Planning activity to ensure that spares and materials stockholding matches Maintenance & Engineering demand for components, in the context of tight budgetary controls.• Provide accurate input to reporting on relevant performance metrics (e.g., TNP, RFT, nonconformance to schedules, output variance, LTA's, and accidents) taking appropriate actions when necessary• Continually improve, via review and adaptation, the maintenance planning system increasing the quality and effectiveness of the PPM programme at SBP.• Provide technical analysis to support line teams (IFS, other sources) to enable fault trending and failure analysis and technical insight to non- operational teams and stakeholders e.g., GOM, Procurement, Quality & Compliance, external audit.• Deliver and optimise energy/utility usage, minimising all wastage and continuously improving environmental performance across areas of responsibility• Deliver robust quality control across areas of responsibility, to ensure full compliance to quality specifications. Identify and ensure corrective and preventative actions are closed out timeously and meet regulatory and mandated requirements.• Plan, develop and deliver maintenance processes, procedures, and techniques as appropriate (FMECA, RCM, TPM elements) to improve maintainability and increase reliability.• Oversee and implement WGS 'Approach to Safety' manual and statutory standards in department and ensure all non-conformances are flagged in a timely manner and inputting to improvement initiatives.• Manage and deliver adherence to all relevant compliance processes, including Environmental Regulatory compliance, and identify and drive improvements.	



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