



<b>Job Title</b>	<b>Warehouse Support Team Member</b>
<b>Job Level</b>	5
<b>Location</b>	Dufftown
<b>Business Unit</b>	Group Distilling & Technical
<b>Function</b>	Production Ops
<b>Leader</b>	Warehousing Team Leader
<b>People Leadership</b>	N/A
<b>Role Purpose</b>	
To deliver high standard of cleaning and general housekeeping across the warehouses on the Dufftown site.	
<b>Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Undertake all required cleaning duties to an acceptable standard for all warehouses on the Dufftown site</li> <li>• Plan and ensure checks are carried out to ensure adherence to required maintenance and health and safety standards. Implement improvements/repairs to facilities and track accordingly maintaining the house keeping audit schedule</li> <li>• Provide support to enable the delivery of site operations</li> <li>• Conduct basic maintenance and safety checks as per the Operator Asset Care schedule.</li> <li>• Ensure high workplace standards at all times to maintain a safe and organised work environment ensuring that areas for improvement are highlighted, recorded and actioned.</li> <li>• Use structured problem solving methodologies for continuous improvement.</li> <li>• Proactively support the delivery of the site development programmes and highlight any potential improvement areas to your line manager</li> <li>• Coordinate and undertake all general warehouse cleaning duties</li> <li>• Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy</li> </ul>	

