ROLE PROFILE

Role Title	**Information Security Specialist**
Internal Reference	CEN-0217
Business Unit / Group Function	Central Services
BU Team / Sub-Function	Group Technology Services
Location	Arete
Team Leader Role	Information Security Leader - Assurance & Compliance; Information Security Leader - Infrastructure & Ops
Role Level	4A
Team Members	No

Role Purpose

Provide technical support and advice on Information Security activities within GTS and across the business, covering the full range of security tasks including implementation and technical testing activities, investigation and response actions while working with on-site teams to drive continuous improvement in all areas and compliance to all relevant standards.

Accountabilities

Provide technical expertise relating to the implementation and operation of technical security controls to the required business standard
• Provide technical support ensuring understanding and investigation of information security vulnerabilities and threats are resolved in a timely manner
• Provide advice to support teams on how to remediate and reduce identified vulnerabilities improving business reaction to security threats
• Work with the GTS team and the Information Security Leader to provide support to relevant Information Security processes; supporting and contributing towards agreed security targets and results
• Produce technical documentation to a high standard, covering detailed technical parameters to be implemented on security technologies in line with required standards
• Contribute to team meetings; supporting the implementation of team objectives, plans and continuous improvement
• Develop knowledge and build skills in GTS processes, applications and infrastructure as required, using this acquired knowledge to help build associated information security processes and procedures
• Liaising with 3rd party support and product organisations such as Force Point and Microsoft to investigate and resolve technical issues relating to the security and interworking of applicable technical solutions.
• Provide technical leadership on security incident response and investigation, ensuring that appropriate response actions and mitigations are enacted in a timely manner