



Job Title	Tank Farm Team Member
Job Level	5
Location	Girvan
Business Unit	Distilling & Technical
Function	Liquid Supply
Leader	Liquid Supply Team Leader
People Leadership	N/A
Role Purpose	
To receive, prepare and process spirit from Distilleries & Liquid Supply Operations teams in order to meet internal and external customer requirements fully complying with all relevant compliance legislation.	
Accountabilities	
<ul style="list-style-type: none">• Ensure that safe working practises are adhered to in line with ISO 9001, ISO 18001 and HMRC requirements for compliance.• Liaise with Girvan Dufftown Spirit Supply teams to plan delivery of spirit to Tank Farm to enable timely and accurate processing to meet internal and external customer requirements.• Control the accurate receipt and delivery of spirit tankers in order to discharge to Vats with minimum loss of spirit.• Conducts spirit loss calculation in order to determine reduction requirements in terms of water and caramel requirements.• Load tankers (New Make and Mature) as per customer requirements ensuring that all losses and gains are accurately captured and recorded.• Collects spirit samples and performs quality checks at predetermined points in the process to ensure quality is being achieved and maintained.• Administers the data input for tanker receipt, tanker despatch and quality data to WG&S systems in order to track spirit effectively and accurately.• Conduct basic maintenance, safety checks and housekeeping tasks to maintain a safe and organised work environment.• Demonstrate behaviours in line with our diversity, equity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy	
Created by:	
Date:	
HRBP:	
Date of last revision:	