



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Inventory Controller
Business Unit / Group Function	OBU
BU Team / Sub-Function	Supply Chain
Location	SBP
Team Leader Role	Inventory Control Team Leader
Role Level	4B
Team Members	No
Role Purpose	
Manage the reporting of finished goods and raw material inventory across a network of agreed locations. Drive accountability, capability & process adherence through all teams involved with the inventory management process.	
Accountabilities	
<ul style="list-style-type: none">• Maintain an accurate inventory of stock in internal and external locations, through the undertaking of a range of stock control measures, ensuring that stock is effectively controlled, and discrepancies are minimised.• Drive process and systems development to improve ownership, efficiency, and accuracy within the inventory management process, highlighting data exception reporting requirements and implementing improvement initiatives.• Generate management reports in order to assist the Company with stock management policies, including decisions on slow moving and aged stock, ensuring that every item of inventory has a clear owner• Highlight storage and throughput constraints and make recommendations to address potential issues and oversee the implementation of assigned improvement initiatives.• Ensure all inventory risk is captured and shared with Finance to enable financial provisions to be identified as well as initiating the material requisition / end of life process for write-off of project and aged inventory.• Participate and contribute to team performance by engaging in team meetings and taking an active part in problem solving activities.• Work collaboratively with peers and colleagues and apply learnings from identified training and development activities required to perform in role.• Follow and comply with all WGW processes, standards, and guidelines in the performance of your role, reporting any non-conformances in a timely manner.	