



WILLIAM GRANT & SONS

## ROLE PROFILE

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| <b>Role Title</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Operations Finance Leader</b> |
| <b>Internal Reference</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CEN-0011                         |
| <b>Business Unit / Group Function</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Central Services, OBU            |
| <b>BU Team / Sub-Function</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Finance                          |
| <b>Location</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Girvan;Tullamore;Dufftown        |
| <b>Team Leader Role</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Distilleries Finance Leader      |
| <b>Role Level</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 3B                               |
| <b>Team Members</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes                              |
| <b>Role Purpose</b><br><br>To ensure total financial control for all operations based at Dufftown site ("Dufftown") and high-quality financial reporting for Dufftown that is insightful, delivered on time and used to challenge OBU management performance in order to maximise performance, generate added value, reduce financial risks and improve financial processes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                  |
| <b>Accountabilities</b> <ul style="list-style-type: none"><li>• Lead and guide leadership team to ensure total financial control for relevant site, in accordance with the processes, financial standards, procedures, and governance defined in the WGW and by Central Finance.</li><li>• Deliver relevant and necessary financial information, including for example Site Monthly Management Accounts and financial commentary to OBU Management on time, to ensure that Site performance monitoring and decision-making is of the highest standard.</li><li>• Monitor and report financial performance for the specified area to bring insight and challenge Management in order to maximise performance and generate added value in a timely manner. This includes the identification of adverse movements, concerning trends and one off items affecting the underlying financial performance. Define and document the fixed, semi- fixed and variable cost accounting definitions and methodology for Dufftown and monitor key drivers of movements</li><li>• Manage and optimise working capital within the OBU through responsibility for stock accounting, evaluation for the relevant Site.</li><li>• Evaluate and present to senior management findings/recommendations on initiatives/opportunities/risks through scenario modelling and other financial analysis.</li><li>• Support the planning and budgeting processes within the OBU to ensure high quality of processes and plans at the cost centre level, in line with the group-wide planning process. Ensure Zero Based Budgeting principles are documented and applied in accordance with Group and WGW instructions.</li><li>• Review and prepare the financial information for the planning cycles for Site based upon inputs from OBU leadership. Review and approve Site balance sheet reconciliations.</li><li>• Review, challenge, and manage authorisation of capital expenditure for Site in accordance with Group Finance standards, processes and procedures to ensure the prudent application of capital and clear reporting in relation to capital expenditure plans and claims are delivered in line with commitments.</li></ul> |                                  |
| <b>Created by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Doug laing                       |
| <b>Creation Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 01/05/2021                       |



WILLIAM GRANT & SONS

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| <b>HRBP:</b>                  | Kirsty Morris |
| <b>Date of last revision:</b> | 02/02/2024    |