



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Finance Analyst- BBU FP&A
Business Unit / Group Function	BBU
BU Team / Sub-Function	BBU FP&A
Location	Richmond
Team Leader	Financial Controller, BBU
Team Members	N/A
Job Level	4B
Role Purpose <p>To provide financial analysis and insight on key BBU initiatives across the business unit. Maintain key databases and ensure data integrity.</p> <p>To produce and provide high quality analysis of monthly business performance, preparing financial models and assisting in the global consolidation of forecasting, budgeting, long range plans and processing other ad hoc requests which arise within the Global BBU FP&A team.</p> <p>To produce BBU reporting, ensuring a consistent and timely approach for monthly reports, budgets, LE and 5YP.</p> <p>To provide analysis and insight and make recommendations to support decision making and the roll-out of key strategic, marketing and commercial decisions in the BU.</p>	
Accountabilities <ul style="list-style-type: none">• Responsible for the monthly management accounting (journals / accruals / balance sheet) and providing support for the BBU. Liaise with internal stakeholders as required, to ensure accuracy and timeliness of reporting.• Responsible, with the other FP&A analyst, for the delivery of monthly flash reporting, consolidated BBU reporting and analytical commentary.• Support the planning, co-ordination and delivery of the processes as detailed within the Finance Calendar to ensure the integrity of the data and report 'one version of the truth' while adhering to timescales.• Be a business partner to specific Central BBU teams. Instigate monthly business area reviews with the teams. Use functional expertise to challenge the numbers, generate insights, and consolidate Risks & Ops to Budget / LE.• Provide finance support, ad hoc analysis and meet project requirements to the BBU team as required.• Maintain a continuous improvement mindset on the areas for which the role is responsible.• Support the FP&A Finance Manager and deputise periodically as required.• Support the delivery of updated reporting and planning tools and identify reporting efficiencies that come with any further system upgrades, following the change to the operating model.	
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