



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Accounting Manager
Business Unit / Group Function	ODC
BU Team / Sub-Function	USA Finance
Location	Edison, NJ Office
Team Leader	Controller
Team Members	Yes
Job Level	4A
Role Purpose Coordinates the management of general ledger processes to support the timely and accurate recording of financial results. Provides technical expertise and supports the team across accounting, tax, cost accounting, supply chain analysis, and inventory management. Responsible for managing team performance and ensuring accountability for the consistent application of appropriate accounting practices in day-to-day activities.	
Accountabilities <ul style="list-style-type: none">• Coordinates general ledger closing and holds team accountable for meeting calendar of financial and tax compliance• Signs off on the completion all B/S account reconciliations for general accounting on a monthly basis to be reviewed by Controller (CFO quarterly) and reports and issues impacting reported performance.• Liases with Tax advisors to understand reported tax balances and ensure the accuracy of recorded tax balances.• Leads monthly general ledger review with Controller and CFO to provide assurances around accuracy of reported balances and has expert knowledge of the content and methodology for reported balances.• Leads the Inventory Accounting process for Finished Goods, along with the Supply Chain Finance Analyst, works in collaboration with Operations (OBU) to investigate inventory variances at owned and bailment warehouses, and presents adjustments for approval to management• Works with Supply Chain Finance Analyst to budget and monitor logistics, handling and warehousing costs.• Compiles Balance sheet budgets and forecasts for review and submission by Controller• Assists Controller in establishing process for managing the general ledger and accounting functions and systems, ensuring compliance with WG&S Accounting policies and appropriate GAAP standards and regulatory requirements while maintaining accurate financial accounts.• Facilitates completion of internal and external audits of financial general ledger and tax records• Subject matter expert in financial systems and general ledger accounting with responsibility to ensure controls over the g/l are adhered to and the understanding of how to operate within our financial systems is well understood by the broader finance team and organization.• Continually evolves accounting practices with regulatory requirements and finds ways to build a more efficient way to meeting accounting obligations without increasing compliance risk• IFS Super User providing training to new and existing employees	



INDEPENDENT FAMILY
DISTILLERS SINCE 1867

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