



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Finance Project Leader
Business Unit / Group Function	Finance
BU Team / Sub-Function	Group Financial Control
Location	Arete
Team Leader	Group Financial Controller
Team Members	No
Job Level	3B
Role Purpose Finance lead for the delivery of global finance projects and initiatives aimed at achieving finance functional goals. Projects are likely to include system and process improvement projects, potentially including the continued IFS10 roll out, delivery of a global payroll platform, increased automation of our purchase to pay processes and delivering a single tool approach to intercompany reconciliation. Ensure all finance change plans are robust and co-ordinated via a Programme Management Office (PMO) to ensure risks, issues, and interdependencies are appropriately managed.	
Accountabilities <ul style="list-style-type: none">• Own the design of the Finance vision and target operating model (systems, process, controls, data etc)• Design the plan for the Finance change roadmap over the coming years ensuring for each project that appropriate approvals have been received, and that each project adheres to our standardised project methodology• Ensure appropriate budgets are built and managed for all change projects• Ensure plans are co-ordinated and that the overall plan is clear on inter-dependencies, particularly through understanding projects impacting finance from other functions (eg HR) and resource availability (finance and GTS)• Own and manage the PMO office and associated PMO activities including the RAID log for group finance projects• Potentially lead the design, delivery and implementation of:<ul style="list-style-type: none">○ a single tool solution for the Group's intercompany reconciliation process○ a single tool solution for the Group's global payroll solution○ any new proposed Finance systems, and large-scale projects initiated by other functions (eg HCMS) as they impact the finance function• Ensure change management and comms are appropriate for all projects	



INDEPENDENT FAMILY
DISTILLERS SINCE 1867

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