



<b>Job Title</b>	Process Support Team Member
<b>Job Level</b>	5
<b>Location</b>	Girvan
<b>Business Unit</b>	Group Distilling & Technical
<b>Function</b>	Operations
<b>Leader</b>	Shift Operations Leader
<b>People Leadership</b>	N/A
<b>Role Purpose</b>	
<p>To support the day-to-day operation, control and monitoring of the GWS process equipment (stills, vessels, pumps, mixers valves etc) to deliver the distilleries goals (safety, volume, quality, service and efficiency) in accordance with role accountabilities and company policy.</p>	
<b>Accountabilities</b>	
<ul style="list-style-type: none"> <li>• To document and control all process records, from receipt of goods/raw materials through to process parameter recording</li> <li>• Ensures contractors, visitors, co-workers and others comply with company safety policies/procedures.</li> <li>• Conduct 'Operator Plant Care' (OPC) activities, safety checks and housekeeping tasks to maintain a safe and organised work environment.</li> <li>• Contributes appropriately to team meetings and supports the implementation of team strategy, plans and continuous improvement projects as well as sharing knowledge with peers.</li> <li>• Ensure that safe working practises and quality procedures are adhered to in line with both company and external regulatory requirements (e.g. ISO standards, HMRC)</li> <li>• Demonstrate behaviours in line with our diversity, equity and inclusion strategy which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy</li> </ul>	
<b>Created by:</b>	Michael Johnston
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