

<b>Job Title</b>	<b>Wood &amp; Warehouse Leader</b>
<b>Business Unit / Group Function</b>	Stocks
<b>BU Team / Sub-Function</b>	Whisky Stocks
<b>Location</b>	SBP
<b>Leader</b>	Group Stocks Director
<b>People Leadership</b>	No
<b>Job Level</b>	3B
<b>Role Purpose</b>  Develop and manage holistic and on-going Wood planning throughout the year, ensuring the most efficient use of casks across the network and long-term sustainability.  Oversee and manage the utilisation of internal and external warehousing to maximise storage and cost-efficiency of all cooperage activity.	
<b>Accountabilities</b>  <ul style="list-style-type: none"> <li>• Develop and manage plans for Wood Stocks: <ul style="list-style-type: none"> <li>○ Work with the Inventory Planner to understand long-term and annual wood requirements.</li> <li>○ Create and continuously review the wood plan to accurately reflect refill cask availability, cooperage capacity, and planned new fillings.</li> <li>○ Maintain the plan and approach to set and increase the overall quality of existing wood stocks, including timely rejuvenation and turnover in wood compounds and improved storage to prolong life of cask.</li> <li>○ Work with sites to promote the most efficient use of fillable wood stocks, preventing required repair as far as possible.</li> </ul> </li> <li>• Provide instructions to the OBU and the WG&amp;S-owned cooperages / wood compounds to ensure on-going supply of quality refill wood.</li> <li>• Oversee the management and maintenance of SBU-owned warehouses and support OBU teams as necessary to ensure quality and effectiveness of assets are maximised.</li> <li>• Oversee cooperage costs and performance, monitoring progress against agreed plans and driving an optimal balance between cost/quality.</li> <li>• Manage commercial arrangements with external warehousing locations in case required to ensure best quality and price, working with the Inventory Planner to continuously review and minimise transport and usage of external warehouses.</li> <li>• Work with the OBU and outside cooperages to develop and review plans for stock movements / transport, aiming to limit inventory risk and minimise the need to move wood between sites.</li> <li>• Own the holistic view of wood stocks across the network, developing cask tracking data and analysing cask lifecycle to increase efficiencies, overseeing and controlling cask write offs and managing the disposal or sale of (scrap) wood after end-of-life.</li> <li>• Review and develop the use and storage of casks in line with specifications and the Company CSR policies to increase sustainability and long-term efficiency.</li> </ul>	

Created by:	Ken McKinlay
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HRBP:	Stephanie Craig
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