



WILLIAM GRANT & SONS

## ROLE PROFILE

<b>Job Title</b>	<b>Health and Safety Adviser</b>
<b>Business Unit / Group Function</b>	OBV
<b>BU Team / Sub-Function</b>	Health & Safety
<b>Location</b>	SBP, Dufftown, Girvan, Tullamore
<b>Leader</b>	UK & Ireland Safety Leader
<b>People Leadership</b>	NA
<b>Job Level</b>	4A
<b>Role Purpose</b>	
To drive continual improvements in Health and Safety compliance in accordance with current internal and legislative standards.	
<b>Accountabilities</b>	
<ul style="list-style-type: none"><li>Continuously develop and refine the ongoing UK/Ireland strategy for Health and Safety, through the evaluation of statistical data and knowledge of corporate, industry and wider external trends and developments.</li><li>Advise and actively support the site teams in all legislative H&amp;S matters.</li><li>Support the development of H&amp;S strategies through the proactive evaluation of statistical data, knowledge of current and forthcoming legislative requirements and business specific objectives.</li><li>Provide statistical reporting of H&amp;S performance metrics to the site and relevant business leaders, identifying any trends and proposed corrective actions.</li><li>Identify and assess business risks and propose effective processes and controls to manage those risks to an acceptable level.</li><li>Manage COMAH compliance and demonstrate a practical understanding of process safety matters.</li><li>Control site works from a H&amp;S perspective ensuring adherence to internal procedures at all times including (but not limited to) Permit to Work, Control of Contractors, Risk Assessment, Emergency Response, Management of Change, Incident Investigation, delivery of Projects/CDM etc.</li><li>Provide occupational health surveillance support based on defined risk matrix.</li><li>Deliver H&amp;S training (regulatory/awareness) as defined in the Competency Framework.</li></ul>	



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- Drive continual improvement within the Health & Safety Framework/Integrated Management System.
- Co- ordinate the work of external regulators, auditors and/or third-party consultants governing effective and timely closure of any actions.
- Agree H&S -related actions locally and with business leaders as appropriate and support/govern effective and timely closure.
- Follow and comply with all WGW processes, standards, and guidelines in the performance of your role, reporting any non-conformances in a timely manner.
- Contribute and participate in the Team Performance System through engaging in team meetings and taking an active part in problem solving activities.
- Work collaboratively with peers and colleagues and apply learnings from identified training and development activities required to perform in role.

Created by:	Stuart McCulloch
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