



Job Title	Logistics Analyst
Location	Colombia
Business Unit	Finance
Function	Finance
Leader	Logistics Coordinator
People Leadership	No
<p>Support the development of an efficient supply chain process in Colombia providing analysis and expertise to facilitate the flow of goods.</p>	
<ul style="list-style-type: none"> • Perform the Inventory reconciliation in the different warehouses of the country. • Classify the product in the system according to the conditions. • Ensure documents are prepared accurately and in a timely manner, delivered to customer in line with customs clearance requirements. • Manage daily service reports to support service improvement initiatives • Control of returns, (Application of the NC in the accounting system of WG&S and Logistics Operator, correct location of the product). • Carry out a physical inventory of all warehouses to evaluate storage, product status, breakdowns and analyze the strategy of adaptation for availability. • Detailed returns process indicator, (Expired purchase orders, unsolicited orders, Damaged Stamp, damaged labels, damaged cases, etc.) • Follow-up of the compliments, OP sent them complete and they are in digital. • Control the strategy of evacuation of breakdowns by presentation and old codes. • Ensure the correct transfer of product in the system corresponding to returns. (OP Vs WG&S) 	
<p>Skills and Qualifications:</p> <p><u>Essential:</u></p> <ul style="list-style-type: none"> • Minimum 4 years of experience in international commerce, import processes and dealing with local governments and several other bodies related to spirits or tobacco companies. • Strong understanding of regulations on spirits and packaging/labelling requirements • Highly organized – a planner as well as an implementer <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Self-starter who can work on their own initiative • Confident, with an ability to challenge and be challenged • Preferably intermediate command of English 	