



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Data Privacy Lead
Internal Reference	CEN-0307
Business Unit / Group Function	Central Services
BU Team / Sub-Function	Legal
Location	SBP;Arete
Team Leader Role	Head of Legal Compliance
Role Level	4A
Team Members	No
Role Purpose Lead the delivery of commercial, actionable and timely compliance advice and guidance globally in connection with the effective management, use and protection of company data with a particular focus on personal data. To drive a step change at WG&S towards robust, operationalised, measurable and integrated data protection and security providing the glue between Legal, Global Technology Service and the wider global business, underpinned by clear accountabilities to enable progress, risk ownership and facilitate decision making.	
Accountabilities Lead the Data Governance & Security Group (DGDSG), identifying opportunities for improvement and developing a risk-based maturation plan for the global business and lead on the delivery of that plan. Manage risk reporting up and down the business on data related issues. <ul style="list-style-type: none">• As part of the overall programme design, develop and implement a comprehensive, compliance training and assurance plan to drive focus on compliance and culture change.• Report to the Executive Board on key risks, opportunities and progress in connection with the delivery of the GDPR compliance agenda.• Work closely with the Head of Information Security, the Legal Services Leadership Team and the GTS Leadership Team to identify priorities and provide advice and guidance on policy, strategy and project implementation and development.• Participate as a member of the Master Data Group by representing governance, risk and compliance issues as they pertain to information security and data resilience.• Lead on the ongoing development and usage of the WG&S Privacy Centre.• Spearhead the 'data guardian' initiative across the global business and champion and communicate effectively to the business to maximise engagement.• Ensure that all relevant issues are raised to the Legal Leadership Team, GTS Leadership Team, Head of information Security and the GTS Director and that they are considered and discussed at the appropriate forum and that the boards are aware of any material issues affecting the business units.• Deliver relevant data resilience training to the GTS leadership Team, the Legal Leadership Team and other Business Unit Leadership Teams and Boards to ensure that they are aware of the regulatory and legal environment in which they operate and the external threat landscape.• Develop and maintain a full and up to date suite of policies aimed at data resilience and protecting the long term legacy of WG&S.• Lead the compliance agenda for GDPR (and other relevant global Data Protection regulations) ensuring that the whole business is aware of its obligations in this regard and that appropriate monitoring takes place.• Lead the data protection input on the Digital agenda for the organisation with a view to enabling an agile	



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response to the fast moving digital agenda and at all times ensuring that an appropriate risk based approach is taken to managing the Company's position.

- Manage the budget for support and tools to ensure that WG&S receives value for money in the purchasing of such services ensuring that the right resources are used balancing cost with quality, suitability and expertise. Manage external suppliers to ensure that they are delivering the services that are needed by the organisation and that they are committed to delivering value add services for the development of the Data Governance & Security Group (DGDSG)