

ROLE PROFILE TEMPLATE

Job Title	Finance Analyst
Business Unit / Group Function	Central Services / Group Finance
BU Team / Sub-Function	Group Management Reporting
Location	Arete, Cumbernauld
Leader	Group Management Reporting Team Leader
People Leadership	No
Job Level	4B
Role Purpose <p>This role will provide support on group wide financial and management reporting and analysis ensuring accurate and timely information is available when required to support business decisions and to provide insight to current business performance and future business developments. Establishing Streamlined Energy and Carbon Reporting (SECR) within the Group function will be a significant part of this role.</p>	
Accountabilities <ul style="list-style-type: none"> • Support the implementation of appropriate business analysis and commentary to identify trends, opportunities and risks, including preparation, analysis and follow up of month end management accounts. • Support the development of SECR within Group Finance. Deliver SECR requirements and relevant analysis. • Support the delivery of the processes as detailed within the Finance Calendar and ensure the integrity of the information provided to Senior Leadership. • Provide support to the delivery of the business planning process to ensure that challenging but achievable financial targets are built into budgets and strategic plans, liaising closely with Business Units to link strategic plans to the financial outputs. • Monitor the effectiveness of KPIs to provide the business with relevant metrics. • Demonstrate a commitment to continuous improvement, identifying and implementing process improvements as required. • Support the requirement of the Executive and Supervisory Boards through providing appropriate business analysis and financial support. • Support ad hoc projects as required 	
Created by:	David Smith
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HRBP:	Kirsty Morris
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Skills and Qualifications

Essential:

- Qualified accountant (or equivalent) with strong financial analysis skills
- Ability to adhere to deadlines and adopt a challenging approach to deliver robust and accurate financial data and information to meet business needs
- Comfortable engaging with a wide range of internal stakeholders
- Self-starter who can work on their own initiative
- Good planning and organisational skills
- Attention to detail and 'right first-time mentality'

Desirable:

- Experience in Streamlined Energy and Carbon Reporting
- FMCG reporting or analysis experience
- International exposure in a multi-currency environment
- Finance systems experience