



WILLIAM GRANT & SONS

## ROLE PROFILE

<b>Role Title</b>	<b>Project Support Engineer</b>
<b>Internal Reference</b>	OBU-0163
<b>Business Unit / Group Function</b>	OBU
<b>BU Team / Sub-Function</b>	Distilleries Engineering
<b>Location</b>	SBP
<b>Team Leader Role</b>	Senior Project Engineer
<b>Role Level</b>	4B
<b>Team Members</b>	No
<b>Role Purpose</b>	
To support and deliver Capital & Special Revenue projects to increase site capabilities and improve process efficiencies within WG&S Operations Business Unit.	
<b>Accountabilities</b>	
<ul style="list-style-type: none"> <li>• Support delivery of engineering projects across all OBU sites that are not covered in the normal scope of the maintenance teams and through pre-planned maintenance activities</li> <li>• Support the delivery of assigned engineering activities to address current plant, health and safety, and environmental issues.</li> <li>• Support the delivery of initiatives that create an optimal and sustainable future plant/infrastructure setup and deliver value adding engineering practices.</li> <li>• Quantify development plans for input into Site Master plans, OBU 5-years, and relevant budgets with the appropriate justification.</li> <li>• Contribute information that supports the prioritisation exercises for the identified projects that are to be progressed, and support / lead allocated engineering development projects in line with the operational business plans: <ul style="list-style-type: none"> <li>o Detailing project concept and approach, ensuring comprehensive and technically realistic requirements</li> <li>o Conducting financial analysis, and provide suitable justifications, leading to full capex submissions with clear investment cases</li> <li>o Identifying potential suppliers, develop optimal sourcing approach, tender for best overall costs, and fine-tune chosen option to deliver maximum value-add with appropriate contractual protections</li> <li>o Delivering projects to full satisfaction of operational teams, in line with approved project scope and quality, and ensuring optimal cost and timelines</li> <li>o Ensuring project delivery in line with all relevant health, safety, environmental, and compliance requirements and standards</li> <li>o Ensuring a comprehensive hand-over to operational teams after project completion, providing detailed operating and maintenance instructions and required training if relevant</li> </ul> </li> <li>• Provide clear and concise technical project reports that detail conclusions and recommendations based on tangible technical data to Line Manager and Leadership Team as required.</li> <li>• Provide accurate input to reporting on relevant performance metrics (e.g. Capital Spend; Milestone Adherence; Additional Spend Requests) taking appropriate actions when necessary</li> <li>• Implement the process framework and detailed documentation within the appropriate governance structure according to the WG&amp;S</li> <li>• Contribute and participate in the Team Performance System through engaging in team meetings and</li> </ul>	



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taking an active part in problem solving activities

- Contribute towards the development of the engineering standards and execute day-to-day engineering in bottling / distilling facilities to ensure continuous operations and minimise downtime
- Implement necessary standards to ensure buildings and energy / utility infrastructure assets are kept in good working order to maximise efficiencies, minimise wastage and eliminate risk of outages/ blockages