



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Head of Finance – Eastern Europe
Business Unit / Group Function	BBU
BU Team / Sub-Function	Finance
Location	Richmond
Team Leader	Finance Director, BBU
Team Members	Yes
Job Level	3B
Role Purpose	
To take collective responsibility along with the BBU Finance Director and Regional Managing Director in developing and managing the regions to achieve BBU and Company Objectives To ensure total financial control within the regions, to monitor financial performance and to provide robust, insightful financial analysis to enable informed decision making and to maximise market and brand performance. To own all aspects of the regional financial strategy and financial management/control including the delivery of a robust and relevant financial control/governance framework.	
Accountabilities	
• Monitor financial performance in the regions to bring insights and challenge the Regional MD to maximise region performance • Ensure total financial control in the region in accordance with the processes and policies as defined in the WGW and by Central Finance to ensure the correctness and integrity of all regional accounting and statutory reporting • Provide relevant, necessary and insightful financial reporting and analysis to the regional management team in a timely manner, in line with agreed Group Finance frameworks, enabling optimal commercial decision making whilst maintaining strong governance and financial controls • Partner with the Regional MD in delivering the brand, commercial and financial objectives of the regions • Identify opportunities, risks and trends within the region to maximise performance, mitigate risk and ensure delivery of all strategic priorities • Lead local planning, budgeting, FYE and YYP, in line with the Group Finance Calendar and Group Finance processes, ensuring collaboration with the local leadership and functional teams to deliver robust plans • Manage all other aspects of Finance delivery in line with the group finance calendar • Manage and optimise working capital within the region, including customer collections and stock management • Manage overhead costs in the respective region of the BBU in the most efficient manner, including travel and entertainment • Monitor and evaluate in-market marketing spend with a focus on continuous improvement in effectiveness and return on investment • Support internal audits within the regions through a robust, risk-based approach in line with the Group Risk Register, the Group Internal Audit Programme and CARE (Control Assessment and Risk Evaluation) requirements • Maintain appropriate controls with 3rd Party distributors to ensure APCD funds are suitably invested, reimbursed and accurately reported	



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- Manage financial risk within the region and work with the Group Credit Control team to maintain appropriate terms/limits and other financial instruments to mitigate group exposure
Ensure proper management of any regional BBU entities and offices including local statutory requirements
- Manage WG&S Polska Entity, ensure appropriate controls and compliance, and deliver complete and accurate statutory reporting.