

ROLE PROFILE

Job Title	GTS Project Manger
Business Unit / Group Function	Central Functions
BU Team / Sub-Function	GTS
Location	SBP
Leader	GTS Technical Programme Manager
People Leadership	No
Job Level	4a
Role Purpose Manage the technical delivery IT projects within agreed timescales and budgets, ensuring the end solution meets agreed business and technical requirements, project vision realisation, customer satisfaction and compliance with the GTS Roadmap and framework	
Accountabilities <ul style="list-style-type: none"> Lead the detailed project activities from business case definition, project scoping & requirements gathering through to delivery utilising expertise and project methodology to guide and influence non-project resources to a successful outcome ensuring GTS projects are delivered within established GTS and PMO governance frameworks Lead and motivate relevant project teams in line with the Company Values to maximise employee engagement and project delivery whilst ensuring compliance with the GTS Roadmap Manage the end-to-end delivery of multiple GTS projects across various business functions, including the successful management of project budget, resources, issues, risks to meet set deadlines Work alongside GTS and business leaders to ensure all resources, infrastructure and requirements are properly planned and available; prioritise project requests based on WGS strategic direction and needs. Maintain strong communication and escalation paths with all project stakeholders, utilise appropriate techniques to ensure full stakeholder engagement ensuring regular updates, senior stakeholder updates and regular Project Steering Group meetings are undertaken, documented and actioned. Influence stakeholders to ensure all projects are aligned with company strategy, make good business sense and have recognisable benefits. Ensure appropriate support is defined and handover to support is completed at end of project to agreed SLAs Engage with the GTS Commercial Team to manage and select appropriate vendors and suppliers as required, ensuring appropriate contract commercial negotiations are undertaken to get the best solution for WG&S Manage and recruit contract resources when needed, ensuring quality deliverables are produced, tasks are completed on time, budget and internal standards are maintained Proactively engage with the GTS PMO of GTS' project delivery framework and governance to drive continual improvement 	
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<p>Presenting and Communicating Information</p> <ul style="list-style-type: none"> • Speaks clearly and fluently • Expresses opinions, information and key points of an argument clearly • Makes presentations and undertakes public speaking with skill and confidence • Responds quickly to the needs of an audience and to their reactions and feedback • Projects credibility 	<p>Persuading and Influencing</p> <ul style="list-style-type: none"> • Makes a strong personal impression on others • Gains clear agreement and commitment from others by persuading, convincing and negotiating • Promotes ideas on behalf of self or others • Makes effective use of political processes to influence and persuade others 	<p>Writing and Reporting</p> <ul style="list-style-type: none"> • Writes clearly, succinctly and correctly • Writes convincingly in an engaging and expressive manner Avoids the unnecessary use of jargon or complicated language • Writes in a well-structured and logical way • Structures information to meet the needs and understanding of the intended audience
<p>Planning and Organising</p> <ul style="list-style-type: none"> • Sets clearly defined objectives • Plans activities and projects well in advance and takes account of possible changing circumstances • Identifies and organises resources needed to accomplish tasks • Manages time effectively • Monitors performance against deadlines and milestones 	<p>Delivering Results & Meeting Customer Expectations</p> <ul style="list-style-type: none"> • Focuses on customer needs and satisfaction • Sets high standards for quality and quantity • Monitors and maintains quality and productivity • Works in a systematic, methodical and orderly way • Consistently achieves project goals 	<p>Adapting and Responding to Change</p> <ul style="list-style-type: none"> • Adapts to changing circumstances • Accepts new ideas and change initiatives • Adapts interpersonal style to suit different people or situations • Shows respect and sensitivity towards cultural and religious differences. • Deals with ambiguity, making positive use of the opportunities it presents