



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Carbon Reporting Analyst
Internal Reference	CEN-0481
Business Unit / Group Function	Central Services
BU Team / Sub-Function	Group Financial Control
Location	Arete
Team Leader Role	Group Management Reporting Leader
Role Level	4B
Team Members	No
Role Purpose Developing, establishing and delivering Streamlined Energy and Carbon Reporting (SECR) within the Group Finance function is the main purpose of this role. This role will also at times provide support on group wide financial and management reporting and analysis ensuring accurate and timely information is available when required to support business decisions.	
Accountabilities Develop a Group wide SECR process which is fit for purpose and can be developed over time as reporting and regulatory requirements change. <ul style="list-style-type: none">• Work with stakeholders across the business to gather relevant data and ensure this is captured and modelled accurately and in a way which provides the right level of insight and analysis both for regulatory and internal stakeholder reporting.• Deliver all regulatory SECR requirements and relevant analysis.• Provide support for the wider team and Group finance calendar deliverables when required.• Demonstrate a commitment to continuous improvement, identifying and implementing process improvements as required.• Support the requirements of the Executive and Supervisory Boards, providing appropriate analysis and support.• Support ad hoc projects as required	