



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Quality Technician
Internal Reference	OBU-0089
Business Unit / Group Function	OBU
BU Team / Sub-Function	Quality
Location	SBP
Team Leader Role	Packaging Quality Team Leader
Role Level	5
Team Members	No
Role Purpose To monitor and record product quality and incoming material quality within the bottling operations, communicating issues as necessary to relevant stakeholders to enable the business to meet and exceed customer and consumer Quality expectations.	
Accountabilities • Conduct in process quality check validations, incoming material evaluations and finished product inspections to support packaging operations, maintaining all relevant documentation of checks and analysis. • Ensure non-conforming products are suitably held in accordance with documented processes to ensure avoidance of being shipped from site. • Conduct audits to ensure compliance to quality standards, identifying deviations and support improvement activities with packaging operations. • Complete required quality analysis on products/materials and report on findings. • Complete required complaint/issue investigations and make recommendations for improvement actions. • Perform line audits on glass breakage, record issues found and communicate to relevant line operators and management. • Support investigations of quality non-conformances on both product and process with a focus on corrective and preventative action, raising appropriate NCs via IQMS or IFS • Check and collate data supporting quality performance measurement and share quality performance data with Line Teams, supporting and participating in improvement activities when required. • Support the maintenance of all Quality Standards, Quality Control Plans, SOPs and all relevant quality documents in accordance with the WGW governance structure and the requirements of IQMS. • Promote and support quality standards in the bottling hall, advising line operators and team leaders on issues relating to product quality. • Work collaboratively with peers and colleagues, and apply learnings from identified training and development activities required to perform in role. • Collect product samples from WGS bottling sites in accordance with established sampling schedules and the Bottling Quality Standard. Takes appropriate corrective action if necessary. Monitor, maintain, and reconcile sample stock levels using systems such as LIMS, ensuring that all relevant materials are available and appropriately managed.	