



WILLIAM GRANT & SONS

## ROLE PROFILE

<b>Role Title</b>	<b>Packaging Team Member 102</b>
<b>Internal Reference</b>	OBU-0259
<b>Business Unit / Group Function</b>	OBU
<b>BU Team / Sub-Function</b>	Packaging
<b>Location</b>	Dufftown
<b>Team Leader Role</b>	Packaging Team Leader
<b>Role Level</b>	5
<b>Team Members</b>	No
<b>Role Purpose</b>	
Provide bottling expertise to ensure optimum efficiency and performance of line asset (one asset) and to be compliant with all relevant, HSE, Quality, ISO, and customs legislation	
<b>Accountabilities</b>	
<ul style="list-style-type: none"><li>• To safely operate a Production Line asset and/or other production line tasks to specified quality standards in compliance with all relevant legislation.</li><li>•Ensure that safe working practises and quality procedures are adhered to in line with ISO 9001, HACCP, environmental and HMRC requirements for compliance.</li><li>•To operate and optimise at line standards to ensure repeatable, consistent, and efficient performance adhering to production schedule. Ensure areas of improvement are raised, logged and actioned.</li><li>•Carry out changeovers on assets safely following procedures to ensure right first time start up and optimum performance.</li><li>•Conducts quality checks at predetermined frequencies in the process to ensure quality is being achieved and maintained. Takes appropriate corrective action if necessary.</li><li>•Conduct basic maintenance and safety checks to maintain a safe and organised work environment</li><li>•Ensure housekeeping tasks, cleaning schedules and visual standards are completed and adhered to, to maintain a high level of GMP.</li><li>•Contributes appropriately to team meetings and supports the implementation of team strategy, plans, TPS and continuous improvement projects.</li><li>•Directly contribute to the bottling hall and team KPIs - EG. Safety, quality, and efficiency</li><li>•Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy</li></ul>	