



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Logistics Specialist
Internal Reference	OBU-0067
Business Unit / Group Function	OBU
BU Team / Sub-Function	Demand & Supply Planning
Location	SBP
Team Leader Role	Transport and Logistics Team Leader
Role Level	4B
Team Members	No
Role Purpose	
To provide analysis and expertise to facilitate the flow of goods to WG&S customers whilst controlling cost and maintaining service levels, including the effective management of freight forwarders to ensure timely, cost-efficient, and reliable delivery across global markets.	
Accountabilities	
<ul style="list-style-type: none">• Facilitate customer fulfilment by ensuring best in class customer service.• Work with 3PL partners and customer-appointed freight forwarders to optimise route-to-market efficiency, ensuring cost-effective and timely delivery of goods.• Analyse and evaluate services provided by 3PL partners to ensure adherence to SLAs, using regular performance review meetings to drive continuous improvement.• Implement cost-effective logistical solutions that meet customer requirements, collaborating closely with Procurement to ensure timely execution and full regulatory compliance.• Validate data provided by freight forwarders, ensuring accurate and timely entry into WG&S ERP daily; proactively identify and resolve data gaps to maintain system integrity.• Process and reconcile all freight forwarder invoices, ensuring accurate cost coding and timely resolution of discrepancies to support financial accuracy.• Prepare detailed cost analyses and reports, identifying cost trends, efficiency opportunities, and recommendations for continuous improvement.• Develop and maintain strong relationships with internal stakeholders across WG&S operations, as well as with external suppliers, freight partners, and customers, to ensure a seamless supply chain and high service standards.• Support company sustainability goals by optimising product flow through the network to reduce carbon footprint• Participate actively in team meetings and cross-functional problem-solving initiatives, contributing to a culture of collaboration and continuous improvement.• Work collaboratively with peers and colleagues and apply learnings from identified training and development activities required to perform in role.• Follow and comply with all WG&S processes, standards, and guidelines in the performance of your role, reporting any non-conformances in a timely manner.	



INDEPENDENT FAMILY
DISTILLERS SINCE 1867

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