



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	NPD Quality Leader
Internal Reference	OBU-0092
Business Unit / Group Function	OBU
BU Team / Sub-Function	Quality
Location	SBP
Team Leader Role	Manufacturing Quality Leader
Role Level	4A
Team Members	No
Role Purpose To provide expert technical support to new packaging development activity, and to work cross-functionally to ensure that new developments are adequately specified, tested and approved to ensure the quality and performance of new products fully meet the expectations of all key stakeholders.	
Accountabilities • Ensure that quality requirements are included as part of the NPD Stage Gate process, maintaining all relevant documentation of checks and analysis. • Manage Quality issues identified during trialling processes and support issue resolution with NPD project leaders. • Develop appropriate quality standards for new products and deliver required training to packaging quality teams. • Develop and implement a Quality Review programme for NPD projects, ensuring key quality learnings and product performance is reviewed and actioned. • Develop and implement process mapping and control plans for all NPD quality activities. • Develop and implement appropriate standards and quality validations to support New Product development through trialling to product launch, analysing trial data and report on findings and opportunities for improvement. • Monitor and report on NPD Quality KPIs across packaging operations identifying trends and effectively communicating performance and status to relevant teams. • Assist in the development of technical specifications, quality requirements and manufacturing specifications appropriate for the development of Premium packaging formats and ensure that they are reviewed, agreed, and signed off. • Provide support to Operational Quality into both establishing new products and investigations of quality non-conformances, to identify root cause and establish appropriate countermeasures. • Develop and maintain accurate and relevant records of all NPD Quality activities in IFS, Q Pulse, and other databases. • Create and analyse the NPD Quality Key Performance Metrics and provide reports required, raising performance shortfalls and / or non-conformances in a timely manner, ensuring appropriate actions are taken within the accountable teams when quality performance is impacted. • Maintain all NPD Quality Standards, Control plans NPD Quality SOPs and all other relevant NPD quality documentation in accordance with the WGW governance structure and the requirements of Q Pulse. • Deliver guidance on quality assurance procedures and their practical implementation were required. • Work collaboratively with peers and colleagues and apply learnings from identified training and development activities required to perform in role.	