



<b>Job Title</b>	<b>Production Planner</b>
<b>Job Level</b>	4B
<b>Location</b>	SBP
<b>Business Unit</b>	Group Packaging & Supply Chain
<b>Function</b>	Supply Chain
<b>Leader</b>	Planning Team Leader
<b>People Leadership</b>	N/A
<b>Role Purpose</b>	
Responsible for balancing supply and demand through the management of all production and capacity planning activities in line with S&OP, ensuring customer and market requirements are met whilst minimising obsolescence risk, stock holding costs and stabilising production plans	
<b>Responsibilities</b>	
<ul style="list-style-type: none"><li>• Deliver a short and medium term optimised production schedule utilising advanced planning systems and processes, minimising changeovers on the line whilst meeting customer service targets</li><li>• Manage and maintain the production planning master data in the ERP system, ensuring it is of the highest quality to minimise error and deliver accuracy in production schedules, particularly in support of bottling speeds and efficiency</li><li>• Ensure relevant production planning procedures and rules are adhered to and implemented as per the AP&amp;S process to optimise service to customers and internal stakeholders such as production, spirit and material planning</li><li>• Control the costs of stock holding in line with agreed policies whilst ensuring efficiency in the production lines without impacting on customer service</li><li>• Build collaborative relationships with key internal stakeholders across the OBU including Production, Spirit Teams and Supply Chain to ensure all issues, risks and opportunities are recognised and subsequent impact to planning is understood and actioned to support the business needs</li><li>• Know and understand demand changes through alignment with the S&amp;OP cycle and make recommendations and take appropriate action to resolve any conflicts</li><li>• Accountable for managing, reporting and reviewing Company KPI's relevant to Planning, ensuring timelines and targets are met</li><li>• Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy</li></ul>	