## ROLE PROFILE

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| **Job Title** | **Hyperion Planning Solution Analyst** |
| **Business Unit / Group Function** | Group Technology Services |
| **BU Team / Sub-Function** | Data & Integration |
| **Location** | Hook |
| **Team Leader**  | Hyperion Planning Leader |
| **Team Members** | N/A |
| **Job Level** | 4B |
| **Role Purpose** Facilitate the successful working of key parts of WG&S's Hyperion Planning system, in particular all aspects related to the Cloud technology, to achieve WG&S’s Business Planning & Budgeting and Reporting requirements |
| **Accountabilities*** Appraise and verify WG&S's effective use of the Cloud technology, helping to ensure appropriate value is being obtained from the tool
* Ensure the integrity of WG&S's Hyperion Planning system and related environment, including its appropriate functionality and operational effectiveness, in order to achieve the delivery of core business activities
* Ensure WG&S's Hyperion Planning system operates efficiently and effectively for each of WG&S’s specific/ individual Business Planning & Budgeting and reporting cycles
* Ensure appropriate training is in place for all Hyperion Planning community users, with a focus on excellent customer service. Work as part of a team to upskill in Hyperion Planning technology across the users, in particular focused on the Cloud technology
* Advise the Hyperion Planning user community on technical queries, providing support in areas such as the Cloud technology
* Appraise and evaluate the way users should work utilising the appropriate Hyperion Planning functionality, including benefitting from the Cloud technology
* Work closely with other technical teams to ensure successful data flow across the core WGS systems.
* Facilitate a Continuous Improvement environment in Hyperion Planning (implementing fixes, issue resolution, continuously reviewing application set-up and identifying enhancement opportunities)
* Uphold a strong understanding of the Business Planning & Budgeting requirements of WG&S, in order to evaluate and appraise that the Hyperion Planning solution continues to be appropriately designed, developed and maintained
* Proactively share knowledge with the other team members, driving technical excellence, upskill in specialist areas (including Cloud technology) and work together to establish best practise.
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| **Created by:** | Rory MacDonald |
| **Creation Date:** | October 2023 |
| **HRBP:** | Michelle Smillie |
| **Date of last revision:** |  |