

ROLE PROFILE

Job Title	Finance Analyst
Business Unit	WG&S UK
Function/Region	Finance
Location	Hook
Leader	Management Accountant
People Leadership	No direct reports
Job Level	5
<p>Role Purpose</p> <p>Providing financial support with rigour and accuracy to our day to day operations. Preparing accurate reporting and analysis to both external parties and internal teams, ensuring timely information is available when required to meet stakeholder needs and to support business decision making.</p>	
<p>Accountabilities</p> <ul style="list-style-type: none"> • Deliver high quality financial analysis and reporting across the Portfolio • Complete month-end tasks at required standard within deadlines, including high quality P&L reviews and brand commentary • Ensure timely release of non required accruals following the completion of promotional activity • Deliver accurate and timely month and year end balance sheet control reconciliations • Support performance of team ensuring a high level of customer-focus and commercial orientation • Build strong working relationships with internal commercial and marketing stakeholders in order to ensure planned spend is accurately accounted for • Support monthly business planning processes • Update and maintain key reporting tools • Deliver accurate and timely recharging to Brand owners • Provide support in price maintenance activities 	
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Role specific competencies and skillset:

<p>Working with People</p> <ul style="list-style-type: none">• Demonstrates an interest in and understanding of others• Adapts to the team and builds team spirit• Recognises and rewards the contribution of others• Listens, consults others and communicates proactively Supports and cares for others• Develops and openly communicates self-insight, such as an awareness of own strengths and weaknesses	<p>Relating and Networking</p> <ul style="list-style-type: none">• Establishes good relationships with customers and staff• Builds wide and effective networks of contacts inside and outside the organisation• Relates well to people at all levels• Manages conflict <p>Uses humour appropriately to enhance relationships with others</p>
<p>Applying Expertise & Technology</p> <ul style="list-style-type: none">• Applies specialist and detailed technical expertise• Develops job knowledge and expertise through continual professional development• Shares expertise and knowledge with others• Uses technology to achieve work objectives• Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness and dexterity• Demonstrates an understanding of different organisational departments and functions	<p>Analysing</p> <ul style="list-style-type: none">• Analyses numerical data, verbal data and all other sources of information• Breaks information into component parts, patterns and relationships• Probes for further information or greater understanding of a problem• Makes rational judgements from the available information and analysis• Produces workable solutions to a range of problems• Demonstrates an understanding of how one issue may be a part of a much larger system.
<p>Delivering Results & Meeting Customer Expectations</p> <ul style="list-style-type: none">• Focuses on customer needs and satisfaction• Sets high standards for quality and quantity• Monitors and maintains quality and productivity• Works in a systematic, methodical and orderly way• Consistently achieves project goals	<p>Following Instructions and Procedures</p> <ul style="list-style-type: none">• Appropriately follows instructions from others without unnecessarily challenging authority• Follows procedures and policies• Keeps to schedules; arrives punctually for work and meetings• Demonstrates commitment to the organisation• Complies with legal obligations and safety requirements of the role.

Company values



BE PROUD
We are proud of our brands, our heritage, and our commitment to superior quality in our products



BE RESPONSIBLE
We expect every individual and their teams to be accountable and to perform to their full potential



BE SUSTAINABLE
We wish to make a positive contribution to our communities and to our environment



BE PROFESSIONAL
We value integrity, transparency, professionalism and constructive debate within a team working culture



BE ENTREPRENEURIAL
We foster a forward thinking and innovative culture that recognises the need for innovative thinking and continuous improvement



THINK LONG TERM
We are proud of our brands, our heritage, and our commitment to superior quality in our products

Skills, Qualifications and Experience:

Essential:

- Part qualified accountant, or qualified by experience
- IT literate (Excel essential)
- Proven financial analysis skills and the ability to interpret and explain numerical information.