

SENIOR FINANCE ANALYST

Job Title	Senior Finance Analyst
Business Unit / Group Function	Central Services
BU Team / Sub-Function	IFS10 Project/Group Finance
Location	Arete
Leader	Senior Group Finance Project Manager
People Leadership	n/a
Job Level	4A
Role Purpose <p>To support the re-implementation of the IFS ERP system to an updated version, incorporating changes to trading flows (inter/intra company) as part of a new internal operating model within the Group and the introduction of new functionality. To support the implementation of the Consolidation module to produce accurate consolidated reporting of the Group and solo entities' profit and loss accounts, balance sheets and cash flows for actuals, budget, and forecasts.</p>	
Accountabilities <ul style="list-style-type: none"> • Drive the implementation of the Consolidation module in the upgraded version of the ERP system. This represents a considerable change as the corresponding module is not used in the current version of IFS. • Lead activities to introduce data uploads into the Consolidation module from other Group companies that use different finance systems, testing and verifying the integrity of the data. • Partner with the Group Reporting and Group Management Reporting teams to ensure that the new system provides appropriate statutory and management reporting capabilities. • Deliver the test activity for the Consolidation module including financial validation of the expected results. • Support the post-go live support activities including immediate critical care and subsequent error resolution. • Partner with the Group Reporting and Group Management Reporting teams to ensure that the new system provides appropriate statutory and management reporting capabilities. • Develop an understanding of the new Internal operating trading model and support the Group Finance activities to identify and respond to the associated changes. • Have detailed involvement in rigorous testing of the system and internal operating model changes, including documentation of results, ensuring financial postings are accurate and identify issues and actions to mitigate. • Contribute appropriately to team meetings and project workshops to progress the Finance activities on the project. • Take ownership of key documentation and ad hoc financial analysis using the IFS system and supporting reporting tool to support the Group Reporting team. • Have key involvement with business users based upon knowledge gained through working on the project, including changes to system processes as part of the training of all end users of the module. 	
Skills and Qualifications:	

Essential:

- Qualified Accountant
- Experience in both statutory and management reporting and an understanding of the differences between the two
- Understanding of key consolidation concepts and intra/intercompany experience
- Strong analytical skills
- Flexibility and adaptability due to changing business requirements and needs of the role
- Comfortable with change and ambiguity
- Organised and adept at priority setting
- Effective communication skills and organisational agility
- Initiative-taker who can work alone and as part of a team
- Challenging and questioning nature

Desirable:

- System implementation (IFS or similar ERP system) experience
- IFS experience

Core Competencies:

Writing and Reporting <ul style="list-style-type: none">• Writes clearly, succinctly, and correctly• Writes convincingly in an engaging and expressive manner Avoids the unnecessary use of jargon or complicated language• Writes in a well-structured and logical way• Structures information to meet the needs and understanding of the intended audience	Working with People <ul style="list-style-type: none">• Demonstrates an interest in and understanding of others• Adapts to the team and builds team spirit• Recognises and rewards the contribution of others• Listens, consults others, and communicates proactively Supports and cares for others• Develops and openly communicates self-insight, such as an awareness of own strengths and weaknesses
Analysing <ul style="list-style-type: none">• Analyses numerical data, verbal data, and all other sources of information• Breaks information into component parts, patterns, and relationships• Probes for further information or greater understanding of a problem• Makes rational judgements from the available information and analysis• Produces workable solutions to a range of problems• Demonstrates an understanding of how one issue may be a part of a much larger system.	Delivering Results & Meeting Customer Expectations <ul style="list-style-type: none">• Focuses on customer needs and satisfaction• Sets high standards for quality and quantity• Monitors and maintains quality and productivity• Works in a systematic, methodical, and orderly way• Consistently achieves project goals.
Applying Expertise & Technology <ul style="list-style-type: none">• Applies specialist and detailed technical expertise• Develops job knowledge and expertise through continual professional development• Shares expertise and knowledge with others• Uses technology to achieve work objectives• Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness, and dexterity	Adapting and Responding to Change <ul style="list-style-type: none">• Adapts to changing circumstances• Accepts new ideas and change initiatives• Adapts interpersonal style to suit different people or situations• Shows respect and sensitivity towards cultural and religious differences.• Deals with ambiguity, making positive use of the opportunities it presents.

<ul style="list-style-type: none"> • Demonstrates an understanding of different organisational departments and functions 	
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