

## ROLE PROFILE

<b>Job Title</b>	<b>BI Developer</b>
<b>Business Unit / Group Function</b>	Central Services
<b>BU Team / Sub-Function</b>	GTS
<b>Location</b>	Arete
<b>Leader</b>	Business Intelligence Leader
<b>People Leadership</b>	No
<b>Job Level</b>	4B
<b>Role Purpose</b> Provides technical expertise in designing, developing and delivering a BI technology platform that will support core business activities and decision making aligned to the WGS Corporate GTS strategy.	
<b>Accountabilities</b> <ul style="list-style-type: none"> <li>• Capture, review and validate reporting requirements translating these into technical requirements to the required standard aligned to the WGS Corporate GTS strategy</li> <li>• Develop and maintain documentation (i.e. Report Design Specifications, Testing templates, etc.) to enhance internal processes and drive continuous improvement</li> <li>• Review and validate customer data, overseeing the deployment of data to the data warehouse in line with timescales</li> <li>• Support the promotion of new content throughout the development lifecycle in line with business requirements</li> <li>• Perform system analysis on deployed solutions ensuring these align with business requirements and reporting governance principles</li> <li>• Contribute to the continuous improvement in process, performance, productivity and quality in line with business standards</li> <li>• Train end-users to ensure proficiency with new solutions across multiple business functions</li> <li>• Contribute to and champion the ongoing BI Strategy alongside Business Leaders encouraging end user engagement</li> <li>• Proactively share knowledge with other team members, updating and documenting procedures to the required standard</li> <li>• Provide end-to-end system support for relevant BI applications including but not limited to ensuring support calls are closed within service level targets and system uptime meets agreed business targets</li> </ul>	
Created by:	Laura Kerr
Creation Date:	19 October 2021
HRBP:	Kirsty Morris
Date of last revision:	25 October 2021

## Competencies

<b>Deciding and Initiating Action</b> <ul style="list-style-type: none"> <li>• Makes prompt, clear decisions which may involve tough choices or considered risks</li> <li>• Takes responsibility for actions, projects and people</li> <li>• Takes initiative, acts with confidence and works,</li> <li>• Initiates and generates activity</li> </ul>	<b>Persuading and Influencing</b> <ul style="list-style-type: none"> <li>• Makes a strong personal impression on others</li> <li>• Gains clear agreement and commitment from others by persuading, convincing and negotiating</li> <li>• Promotes ideas on behalf of self or others</li> <li>• Makes effective use of political processes to influence and persuade others</li> </ul>	<b>Applying Expertise and Technology</b> <ul style="list-style-type: none"> <li>• Applies specialist and detailed technical expertise</li> <li>• Develops job knowledge and expertise through continual professional development</li> <li>• Shares expertise and knowledge with others</li> <li>• Uses technology to achieve work objectives</li> <li>• Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness and dexterity</li> <li>• Demonstrates an understanding of different organisational departments and functions</li> </ul>
<b>Leading and Supervising</b> <ul style="list-style-type: none"> <li>• Provides others with a clear direction</li> <li>• Sets appropriate standards of behaviour</li> <li>• Delegates work appropriately and fairly</li> <li>• Motivates and empowers others</li> <li>• Provides staff with development opportunities and coaching</li> <li>• Recruits staff of a high calibre</li> </ul>	<b>Delivering Results &amp; Meeting Customer Expectations</b> <ul style="list-style-type: none"> <li>• Focuses on customer needs and satisfaction</li> <li>• Sets high standards for quality and quantity</li> <li>• Monitors and maintains quality and productivity</li> <li>• Works in a systematic, methodical and orderly way</li> <li>• Consistently achieves project goals</li> </ul>	<b>Coping with Pressures and Setbacks</b> <ul style="list-style-type: none"> <li>• Works productively in a pressurised environment</li> <li>• Keeps emotions under control during difficult situations Handles criticism well and learns from it</li> <li>• Balances the demands of a work life and a personal life. Maintains a positive outlook at work.</li> <li>• Handles criticism well and learns from it</li> </ul>

## **Skills and Experience**

Degree qualified (IT Specialism) or equivalent industry experience within a dynamic, commercial IT environment
Comprehensive hands-on experience in Business Intelligence development and delivery using the Microsoft BI stack, especially SSIS and SSRS Experience
Strong knowledge of T-SQL / DAX with exposure to enterprise level BI & SQL environments
Demonstrates excellent problem solving and analytical skills
Good understanding of data warehousing concepts
Strong communication skills with the ability to communicate technical concepts to a diverse audience
Knowledge of Database Administration, Software Development Lifecycles, Technical Infrastructure, and IT Service Management