



WILLIAM GRANT & SONS

Job Title	Land & Property Manager
Business Unit / Group Function	Central Services
BU Team / Sub-Function	Finance
Location	Arete
Team Leader	Chief Financial Officer
Team Members	No
Job Level	3B
Role Purpose Oversee and optimize the management of the WG&S property portfolio globally, with a particular focus on the land and residential properties owned by WG&S in Scotland, to ensure that the Company complies with all its legal and contractual obligations and maximizes its assets in accordance with its long-term ambitions.	
Accountabilities <ul style="list-style-type: none">• Maintain a full record of the Company's property interests across the world (ownership, leases or otherwise) and advise local site leaders and office managers of all relevant expiry and renewal timelines in respect of leases, options and other time critical agreements related to these properties.• Deliver a comprehensive property maintenance program for all residential properties in Scotland to ensure the properties are well-maintained, secure, and comply with relevant regulations. Manage cost relating to the maintenance, considering sustainability and energy efficiency gains.• Engage with WG&S teams, stakeholders and local communities to develop and implement projects that impact, or are impacted, by any of the WG&S land or residential properties. Maintain good relationships with neighboring properties and communities.• Proactively identify and implement initiatives to enhance the natural capital within the Company's estate. This involves strategies to promote biodiversity, conservation, nature restoration, wildlife habitats and sustainable land use.• Develop and manage budgets related to property management and natural capital enhancement projects, ensuring cost effectiveness and alignment with the William Grant Way.• Provide regular reports on the status of the Company's property management to the Executive Board and relevant stakeholders.• Lead on Company filings required in respect of agricultural land and ongoing maintenance payments or filings required in respect of the Company's use of this land.• Support the Company on projects aimed to improve environmental sustainability, such as renewable energy projects, green infrastructure development, and other initiatives that contribute positively to the natural environment.• Stay informed about emerging trends and innovative practices related to sustainable land management.	
Created by:	Caroline Bone
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HRBP:	Kirsty Morris



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