

## BUSINESS PROCESS LEADER

<b>Job Title</b>	<b>Business Process Leader</b>
<b>Business Unit / Group Function</b>	Central Services
<b>BU Team / Sub-Function</b>	Business Growth
<b>Location</b>	SBP
<b>Leader</b>	Business Growth Director
<b>People Leadership</b>	Yes
<b>Job Level</b>	3B
<b>Role Purpose</b> Lead the Process Governance and Design Workstream in the design, documentation and implementation of the WG&S business process universe to support the William Grant Way implementation and long-term business process review, documentation and controls.	
<b>Accountabilities</b> <ul style="list-style-type: none"> <li>Lead the Process Governance and Design team.</li> <li>Accountable for the structure and integrity of the Business Process Universe.</li> <li>Responsible for creation and establish governance of a standard set of architecture artefacts that accurately model the business.</li> <li>Design and roll out a Process Governance Model that drives clear accountability and ownership.</li> <li>Lead the Process Harmonisation activity, creating a globally consistent process framework, incorporating any necessary deviations.</li> <li>Design a process to capture any deviations from the standard process framework and ensure that these are approved by the relevant Governance Committees.</li> <li>Ensure that all business processes are documented using the approved methodology and relevant controls are in place.</li> <li>Define requirements for a process documentation retention platform and implement the most appropriate solution.</li> </ul>	
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