



Job Title	Site Development Team Leader
Job Level	4A
Location	Girvan
Business Unit	Distilling & Technical
Function	Maintenance
Leader	Maintenance Area Leader
People Leadership	2 Direct Reports
Role Purpose	
To support, co-ordinate and develop the site Estates Management activities to ensure delivery of Service Level Agreement KPI's in line with overall site strategy and compliant with all relevant legislation.	
Accountabilities	
<ul style="list-style-type: none"> • Ensure Girvan Site Development activities are compliant with Health, Safety & Environmental Legislation in order to maintain compliance with all regulatory bodies, including statutory obligations with respect to maintainable infrastructure assets and facilities. • Manage all estates activities ensuring successful implementation of the Planned Preventative and Predictive Maintenance and Continuous Improvement strategies by translating them into achievable and "actionable" plans. • Ensure infrastructure plant and equipment assets are maintained in accordance with the Service Level Agreement(s) with all Statutory Inspections or Critical Safety Devices (CSD's) completed in a timely manner, track outage of critical assets and issue of relevant Permits to Work for infrastructure activity across site. • Ensure that all inspection, verification and data recording regimes are fully compliant and up to date by reviewing Girvan CMMS system performance and reporting. • Manage the Site development planning process to ensure maximum efficiency from available resource, ensuring planned & corrective activities are completed in accordance with agreed schedules. • Assist in the delivery of the site development and Girvan Maintenance Engineering strategies in line with the Company, Operations and Business Unit objectives. • Lead the Site Development team, continually developing the appropriate competence levels to ensure that tasks are completed safely, efficiently and in line with the Company Values to maximise employee engagement. • Deputise for Maintenance Team Leader / Process Improvement Lead Engineer as required to minimise Maintenance & Engineering service disruption. • Implement best practise processes and procedures maximising effectiveness whilst maintaining a strong interface with Process, Spirit Supply, Technical Support, Compliance and Project Engineering. • Demonstrate behaviours in line with our diversity, equity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy 	
Created by:	
Date:	
HRBP:	
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