



<b>Job Title</b>	<b>IFS 10 Reporting Business Analyst</b>				
<b>Job Level</b>	4A				
<b>Location</b>	SBP				
<b>Business Unit</b>	Group Functions				
<b>Function</b>	GTS				
<b>Leader</b>	Business Analysis Leader				
<b>People Leadership</b>	NA				
<b>Role Purpose</b>					
To support the delivery of agreed Management Reporting packs, creation of identified operational reports specification and delivery through Power BI (Reporting tool for IFS10). In alignment with the overall Global Business Intelligence Strategy in both a consistent and scalable manner.					
<b>Accountabilities</b>					
<ul style="list-style-type: none"> <li>• Lead the formation of requirements, detailed specifications and changes to reporting requirements and associated business processes</li> <li>• Complete analysis of requirements ensuring it is fully defined, well understood and will deliver the business requirement, clearly highlighting business process and data issues and changes required</li> <li>• Work with business representatives to ensure there is a clear plan to deliver business / data changes to enable delivery of the proposed change</li> <li>• Lead in the completion of specification documentation in line with requirements and communicate these requirements to the Business Intelligence (BI) team</li> <li>• Build expected results models to be used to test the developed solution</li> <li>• Define acceptance criteria and input for test scripts, ensure scenarios cover key business activities and variations.</li> <li>• Drive the co-ordinate UAT execution, validating any defect impacts and actions to address. Ensure testing is fully signed off by project, BI team and business before being released.</li> <li>• Influence stakeholders to ensure that process changes are adopted and aligned to the WG&amp;S Change Management approach. Build and maintain strong relationships with internal and external stakeholder, ensuring cross-functional working to support the delivery of authorised change.</li> <li>• Build and maintain strong relationships with internal and external stakeholders, ensuring cross-functional working. Ensure all required documentation is complete and in line with approved WG&amp;S document templates.</li> <li>• Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy</li> </ul>					
<b>Values</b>					
 <p><b>BE PROUD</b> We are proud of our brands, our heritage, and our commitment to superior quality in our products</p>	 <p><b>BE RESPONSIBLE</b> We expect every individual and their teams to be accountable and to perform to their full potential</p>	 <p><b>BE SUSTAINABLE</b> We wish to make a positive contribution to our communities and to our environment</p>	 <p><b>BE PROFESSIONAL</b> We value integrity, transparency, professionalism and constructive debate within a team working culture</p>	 <p><b>BE ENTREPRENEURIAL</b> We foster a forward thinking and innovative culture that recognises the need for innovative thinking and continuous improvement</p>	 <p><b>THINK LONG TERM</b> We are proud of our brands, our heritage, and our commitment to superior quality in our products</p>
<b>Created by:</b>	David North				
<b>Date:</b>	05/02/21				
<b>HRBP:</b>	Kirsty Morris				
<b>Date of last revision:</b>	Feb 2021				