

LEGAL DIRECTOR, BBU

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| Job Title | Legal Director, BBU |
| Business Unit / Group Function | Central Services |
| BU Team / Sub-Function | Legal |
| Location | Richmond |
| Leader | Group General Counsel |
| People Leadership | Yes |
| Job Level | TBC |
| Role Purpose Direct, manage and lead the delivery of commercial, actionable and timely legal advice and guidance to the Branded Business Unit and be a member of BBU leadership team representing the legal agenda, to ensure that the Company maximizes business opportunities and manages risk in these areas appropriately. To lead the Legal Compliance agenda in these areas and ensure that all legal risk is appropriately managed. | |
| Accountabilities <ul style="list-style-type: none"> • Direct, manage and lead the provision of legal services to the BBU ensuring that WG&S maximises opportunity and minimises legal risk in its operations and business relationships. Apply up to date risk management techniques and offer proactive legal advice on possible legal issues. Draft and advise on the contracts that are required for the BBU to operate its business successfully and to protect its interests and exploit opportunities. Lead on any litigation affecting the BBU. • Recruit, manage, develop and motivate the BBU legal team to deliver legal services that are best in class and can cover the breadth of issues that arise within the BBU. • Partner with the Chief Commercial Officer ensuring that they are kept abreast of any issues within the BBU and be their first port of call for legal input and to deal with any critical issues arising from the BBU board . Assess and deliver relevant legal training to the BBU board to ensure that they are aware of the legal environment in which they operate. • Lead the delivery of legal advice to the central BBU team managing Route to Consumer, Net Revenue Management and Sales Capability. • Be a member of the BBU board and fulfil the responsibilities of a director in accordance with all relevant legislation and codes of practice that are applicable. • Lead the provision of legal services to the QSI and GTR business units, overseeing the BBU lawyers providing support on a day to day basis. • Lead the legal compliance agenda in the BBU ensuring that all are aware of their obligations and that relevant training is carried out. Monitor compliance and ensure that any gaps or failures in compliance are addressed without delay to ensure that WG&S is protected. • Control and manage the legal budget for the BBU to ensure that WG&S receives value for money in the purchasing of such services ensuring that the right firm or lawyer is used for any particular matter balancing cost with expertise and value adding services. | |

- Assist the Group General Counsel in leading and developing the legal function in the right way ensuring that training is provided to ensure that the function is up to date with substantive legal issues and in terms of overall performance in an in house environment.
- Lead the development of template agreements to be used by the commercial business units in their third party relationships and the development of a database of documents ensuring the proper maintenance of records for the commercial operations.

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| Created by: | Catriona Macritchie |
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| HRBP: | Kirsty Morris/Ashley Bashford |
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