



WILLIAM GRANT & SONS

## ROLE PROFILE

<b>Role Title</b>	<b>Line Coordinator</b>
<b>Internal Reference</b>	OBU-0404
<b>Business Unit / Group Function</b>	OBU
<b>BU Team / Sub-Function</b>	Packaging;Supply Chain
<b>Location</b>	SBP
<b>Team Leader Role</b>	Packaging Team Leader
<b>Role Level</b>	5
<b>Team Members</b>	Yes
<b>Role Purpose</b>	
To support the Packaging Leadership team in developing and optimising process in terms of safety, cost, service, operational efficiency (NP) and compliance.	
<b>Accountabilities</b>	
<ul style="list-style-type: none"><li>• Coordinate bottling line activities in line with team / area objectives, working with key stakeholders to ensure the line runs to optimum levels. Ensure all systems, downtime, swipe and crewing trackers are maintained and updated.</li><li>• Contribute to comprehensive improvement plans that support our drive for improved operating costs. Ensure all processes and procedures across the line are followed and offer ideas to improve.</li><li>• Ensure the line complies with all Health &amp; Safety, ISO, OHSAS, BRC &amp; Customs, and hourly quality in order to maintain compliance with all regulatory bodies.</li><li>• Ensure team relationships are strong and identify people issues in a timely manner to the team leader.</li><li>• Drive hourly performance and KPI performance through team members</li><li>• Identify team member and team developmental gaps and support the team leader in addressing these</li><li>• Demonstrate behaviours in line with our diversity and inclusion aim, which is to create and promote a diverse and inclusive culture at WG&amp;S where ideas, differences and views are respected and where all employees are encouraged to create their own personal legacy.</li></ul>	