



Job Title	Operations Finance Director
Business Unit	OBU
Function/Region	Operations Finance
Location	Edison, NJ
Leader	Packaging Finance Leader
People Leadership	Yes
Job Level	4A
Role Purpose	
To ensure total financial control for OBU operations in the US and high-quality financial reporting for operations at Edison & Tuthilltown that is insightful, delivered on time and used to challenge OBU management performance in order to maximise performance, generate added value, reduce financial risks and improve financial processes.	
Accountabilities	
<ul style="list-style-type: none">• Ensure total financial control for OBU operations in the US, in accordance with the processes, financial standards, procedures, and governance defined in the WGW and by Central Finance• Deliver relevant and necessary financial information, including for example Edison bottling and Tuthilltown production Monthly Management Accounts/Financial reporting and financial commentary to OBU Management on time, to ensure that site performance monitoring and decision-making is of the highest standard• Monitor and report financial performance for the specified area to bring insight and challenge Management in order to maximise performance and generate added value in a timely manner. This includes the identification of adverse movements, concerning trends and one off items affecting the underlying financial performance along with consistency of financial performance to operational KPI's. Define and document the fixed, semi- fixed and variable cost accounting definitions and methodology for Edison & Tuthilltown operations and monitor key drivers of movements• Manage and optimise working capital within the OBU through responsibility for stock accounting, evaluation for US Sites & Tuthilltown operations• Support the planning and budgeting processes within the OBU to ensure high quality of processes and plans at the cost centre level, in line with the group-wide planning process. Ensure Zero Based Budgeting principles are documented and applied in accordance with Group and WGW instructions• Review and prepare the financial information for the planning cycles for the sites based upon inputs from OBU leadership• Review and approve site based balance sheet reconciliations assigned to the OBU• Review, challenge, and manage authorisation of capital expenditure for Edison and Tuthilltown in accordance with Group Finance standards, processes and procedures to ensure the prudent application of capital and clear reporting in relation to capital expenditure plans and claims are delivered in line with commitments	



Values



BE PROUD

We are proud of our brands, our heritage, and our commitment to superior quality in our products



BE RESPONSIBLE

We expect every individual and their teams to be accountable and to perform to their full potential



BE SUSTAINABLE

We wish to make a positive contribution to our communities and to our environment



BE PROFESSIONAL

We value integrity, transparency, professionalism and constructive debate within a team working culture



BE ENTREPRENEURIAL

We foster a forward thinking and innovative culture that recognises the need for innovative thinking and continuous improvement



THINK LONG TERM

We are proud of our brands, our heritage, and our commitment to superior quality in our products

Core Competencies:

Deciding & Initiating Action

- Makes prompt, clear decisions which may involve tough choices or considered risks
 - Takes responsibility for actions, projects and people
 - Takes initiative and acts with confidence
- Initiates and generates activity

Writing & Reporting

- Writes clearly, succinctly and correctly
 - Writes convincingly in an engaging and expressive manner
 - Avoids the unnecessary use of jargon or complicated language
 - Writes in a well-structured and logical way
- Structures information to meet the needs and understanding of the intended audience

Persuading & Influencing

- Makes a strong personal impression on others
 - Gains clear agreement and commitment from others by persuading, convincing and negotiating
 - Promotes ideas on behalf of self or others
- Makes effective use of political processes to influence and persuade others

Delivering Results & Meeting Customer Expectations

- Focuses on customer needs and satisfaction
 - Sets high standards for quality and quantity
 - Monitors and maintains quality and productivity
 - Works in a systematic, methodical and orderly way
- Consistently achieves project goals.

Analysing

- Analyses numerical data, verbal data and all other sources of information
- Breaks information into component parts, patterns and relationships
- Probes for further information or greater understanding of a problem
- Makes rational judgements from the available information and analysis
- Produces workable solutions to a range of problems

Demonstrates an understanding of how one issue may be a part of a much larger system.

Adapting and Responding to Change

- Adapts to changing circumstances
 - Accepts new ideas and change initiatives
 - Adapts interpersonal style to suit different people or situations
 - Shows respect and sensitivity towards cultural and religious differences.
- Deals with ambiguity, making positive use of the opportunities it presents.



Skills and Qualifications:

Essential:

- Qualified Accountant with experience of leading and developing multi-site, and cross market Finance teams ideally within the FCMG or Manufacturing sectors
- Strong exposure of influencing and building effective relationships across functions, geographies and levels up to an including Director level
- Comprehensive experience in technical accounting aspects of cost and inventory accounting as well as significant experience across financial control and reporting gained ideally in a manufacturing and/or supply chain environment
- Demonstrated ability of analysing and presenting complex financial data to both senior leader and Executive Level
- Strong proficiency in Microsoft office suite and business ERP and reporting tools
- Strong attention to detail and comfortable with analysing complex data
- Good communicator at all levels of the organisation
- Ability to manage and influence multiple stakeholders to Director level
- Self-starter who can work on their own initiative
- Challenging and questioning nature
- Ability to coach and mentor across a diverse range of employees

Desirable:

- Global reporting experience in a complex global matrix organisation
- Experience of working within the food or beverage industry

Created by:	
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HRBP:	
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