

ROLE PROFILE

Job Title	Commercial Counsel BBU
Business Unit / Group Function	Central Services
BU Team / Sub-Function	Legal
Location	SBP/Richmond
Leader	Legal Director BBU
People Leadership	No
Job Level	4A
Role Purpose To deliver commercial, actionable and timely legal advice and guidance to the BBU primarily across the Europe and Americas regions, to ensure that the Company maximises business opportunities and manages risk in these areas appropriately. Support the Legal Director BBU to deliver the Legal Compliance agenda across these BBU regions.	
Accountabilities <ul style="list-style-type: none"> • Manage and lead the day to day provision of legal services to the Europe and Americas regions of the BBU. Work closely with the Legal Director BBU to ensure that WG&S maximises opportunity and minimises legal risk in its operations and business relationships. Offer proactive legal advice on possible legal issues. Draft and advise on the contracts that are required for these business areas to operate successfully and to protect the Business' interests and utilise opportunities. • Partner with the Regional Managing Directors for Europe and the Americas ensuring that they are kept abreast of any legal issues within their areas of responsibility and to be their first port of call for legal input. • Work with the Legal Director BBU to ensure a balance of work between yourself and the Counsel BBU GTR, recognizing the variation in demands from the BBU and providing legal support to other areas of the BBU if required. Also provide advice to the NRM and RTC and other areas of the BBU as required. • Drive and support the legal compliance agenda in the Europe and Americas BBU regions ensuring that all are aware of their obligations in that regard and that relevant training is carried out. In Monitor compliance in the regions and ensure that any gaps or failures in compliance are addressed without delay to ensure that the organisation is protected. • Support local teams and the Compliance and Controls Manager, BBU on necessary regulatory documentation across all markets under their responsibility and assist the Assistant Company Secretary on company secretarial requirements in countries as required. • Work closely with the Legal Director BBU to support the strategy, ambition and change agenda of the BBU from a legal perspective. • Manage external legal providers in the Europe and Americas regions advising the BBU, to ensure that they are delivering the services that are needed by the organisation. Assist the Legal Director BBU to manage the legal budget for those regions to ensure that WG&S receives value for money in the purchasing of such services. 	

- Keep up to date with developments in legislation and implementing changes to the strategy & policies in response to changes to the risk profile of WG&S.
- Assist the Legal Director BBU, in the development of template agreements to be used by the commercial business units in their third party relationships and the development of a database of documents ensuring the proper maintenance of records for the commercial operations. Contribute to the maintenance and development of the Legal Team's knowledge and know how.
- Otherwise be a full participating member of the legal and corporate affairs team providing legal advice and support to other areas of the business as may be required from time to time.

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