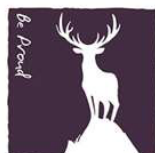




Job Title	Business Application Analyst
Job Level	4B
Location	Edison, NJ
Business Unit	ODC BU
Function	Group Technology Service (GTS)
Leader	Regional Business Solutions Manager
People Leadership	N/A
Role Purpose To develop, support, deliver and administer the required business applications in line with the business needs, utilizing appropriate technical solutions and techniques.	
Responsibilities <ul style="list-style-type: none"> • Provide end-to-end system support for all relevant business applications (ensure support calls are closed within service level targets and ensure system uptime meets agreed business targets, etc.) • Design, develop, administer and support technical solutions for business applications that deliver key business information and functionality in the agreed format • Proactively share knowledge with other team members, updating and documenting procedures • Administer and support application databases, reports and interfaces to ensure maximum data integrity and efficient access and performance • Suggest ways of improving existing procedures and tasks using current & new technologies • Liaise with relevant business leaders to confirm business requirements, solution design and implementation plans, as well as to provide support and training in using the relevant applications • Establish and maintain successful relationships with end-users, key vendors and other team members, whilst living the company values • Develop required documentation (Functional Design Specifications, Testing Templates, Data Integration Flows, etc.) and adhere to internal processes and best practice methodologies. 	

Values



BE PROUD

We are proud of our brands, our heritage, and our commitment to superior quality in our products



BE RESPONSIBLE

We expect every individual and their teams to be accountable and to perform to their full potential



BE SUSTAINABLE

We wish to make a positive contribution to our communities and to our environment



BE PROFESSIONAL

We value integrity, transparency, professionalism and constructive debate within a team working culture



BE ENTREPRENEURIAL

We foster a forward thinking and innovative culture that recognises the need for innovative thinking and continuous improvement



THINK LONG TERM

We are proud of our brands, our heritage, and our commitment to superior quality in our products



Core Competencies:

Relating and Networking

- Establishes good relationships with internal and external users
- Builds wide and effective networks of contacts inside and outside the organization
- Relates well to people at all levels
- Manages conflict
- Uses humor appropriately to enhance relationships with others

Planning and Organizing

- Sets clearly defined objectives
- Plans activities and projects well in advance and takes account of possible changing circumstances
- Manages time effectively
- Identifies and organizes resources needed to accomplish tasks
- Monitors performance against deadlines and milestones

Adapting and Responding to Change

- Adapts to changing circumstances
- Accepts new ideas and change initiatives
- Adapts interpersonal style to suit different people or situations
- Shows respect and sensitivity towards cultural and religious differences
- Deals with ambiguity, making positive use of the opportunities it presents

Delivering Results & Meeting Customer Expectations

- Focuses on customer needs and satisfaction
- Sets high standards for quality and quantity
- Monitors and maintains quality and productivity
- Works in a systematic, methodical and orderly way
- Consistently achieves project goals.

Applying Expertise & Technology

- Applies specialist and detailed technical expertise
- Develops job knowledge and expertise through continual professional development
- Shares expertise and knowledge with others
- Uses technology to achieve work objectives
- Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness and dexterity
- Demonstrates an understanding of different organisational departments and functions

Achieving Personal Work Goals and Objectives

- Accepts and tackles demanding goals with enthusiasm
- Works hard and puts in longer hours when it is necessary
- Identifies development strategies needed to achieve career goals and makes use of
- developmental or training opportunities
- Seeks progression to roles of increased responsibility and influence

Skills and Qualifications:

Essential:

- BS or BA in Information Technology or commensurate professional experience.
- Comprehensive hands-on experience in application development and delivery, using industry recognized tools and methodologies aligned to GTS strategy
- Technical ability in Database Administration, ERP System, Software Development Lifecycles, Project Management, Technical Infrastructure, and IT Service Management
- Ability to work across organizations and cultures
- Knowledge of Database Application Technologies, including but not limited to Microsoft SQL Server, Oracle Database, MySQL and etc.
- Thorough knowledge and practical experience with SQL and ETL technologies
- Strong communication, process, logical thinking, and organisational skills.
- Demonstrates analytical and logical thinking. Uses experience to resolve issues, recommend solutions, and drive technical solutions to completion.
- Experience of working in a team, sharing knowledge and ability to deliver results and drive solutions through the completion.

Desirable:

- Minimum of 1-2 years' experience in IT Support (i.e. Microsoft & etc.) desired but not required
- Knowledge of the business processes within a distilling, manufacturing & distribution environment.
- Background in Enterprise Resource Planning and Inventory systems
- Understanding of VIP (Vermont Information Process) applications
- Knowledge of Salesforce Solutions