



WILLIAM GRANT & SONS

ROLE PROFILE

Role Title	Sourcing Manager
Internal Reference	OBU-0172
Business Unit / Group Function	OBU
BU Team / Sub-Function	Procurement
Location	SBP;Singapore
Team Leader Role	Global Category Manager
Role Level	4A
Team Members	Yes
Role Purpose Manage and deliver the procurement plan and supplier performance management for the category, managing external spend to plan or better, and partnering with suppliers to maximise service and performance.	
Accountabilities <ul style="list-style-type: none">• Develop and deliver the assigned category plans to support achievement of procurement and business objectives, flagging any risks or non-conformances in a timely manner through the appropriate risk management process and proposing measures to mitigate or correct.• Work closely and collaboratively with internal and external stakeholders to maintain the supplier base and ensure the ongoing, effective procurement of goods and services in line with operational demand.• Support the preparation and delivery of contract negotiations as required by line manager.• Proactively support Assist supplier custodians and contract owners in the resolution of escalated supplier issues and implement agreed countermeasures in a timely manner.• Track and report the category performance, identifying category and value engineering opportunities for further improvement to category plans and targets.• Closely monitor the supplier performance against agreed measures, developing a collaborative approach to continuous improvement and issue resolution.• Ensure any changes to performance metrics are embedded in Supplier contracts or derogations are received where necessary. Accountable for Supplier Performance data completeness and reporting.• Deliver external spend plan for the category to drive improvements in operating margin and deliver the business plan.• Work closely with the business operations to ensure the collation and assessment of category requirements including spend, demand, supplier performance and service requirements.• Follow and comply with all WGW processes, standards, and guidelines in the performance of your role, reporting any non-conformances in a timely manner.	
Created by:	John Shields
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INDEPENDENT FAMILY
DISTILLERS SINCE 1867

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