

ROLE PROFILE

Job Title	IFS 10 Reporting Business Analyst
Business Unit / Group Function	Central Services
BU Team / Sub-Function	GTS
Location	Arete
Leader	Business Analysis Leader
People Leadership	No
Job Level	4A
Role Purpose To support the delivery of agreed Management Reporting packs, creation of identified operational reports specification and delivery through Power BI (Reporting tool for IFS10). In alignment with the overall Global Business Intelligence Strategy in both a consistent and scalable manner.	
Accountabilities <ul style="list-style-type: none"> • Lead the formation of requirements, detailed specifications and changes to reporting requirements and associated business processes • Complete analysis of requirements ensuring it is fully defined, well understood and will deliver the business requirement, clearly highlighting business process and data issues and changes required • Work with business representatives to ensure there is a clear plan to deliver business / data changes to enable delivery of the proposed change • Lead in the completion of specification documentation in line with requirements and communicate these requirements to the Business Intelligence (BI) team • Build expected results models to be used to test the developed solution • Define acceptance criteria and input for test scripts, ensure scenarios cover key business activities and variations • Drive the co-ordinate UAT execution, validating any defect impacts and actions to address. Ensure testing is fully signed off by project, BI team and business before being released • Influence stakeholders to ensure that process changes are adopted and aligned to the WG&S Change Management approach. Build and maintain strong relationships with internal and external stakeholder, ensuring cross-functional working to support the delivery of authorised change • Build and maintain strong relationships with internal and external stakeholders, ensuring cross-functional working. Ensure all required documentation is complete and in line with approved WG&S document templates 	