



WILLIAM GRANT & SONS

ROLE PROFILE

Job Title	Global Head of Planning
Business Unit / Group Function	OBU
BU Team / Sub-Function	Supply Chain
Location	SBP
Team Leader	Global Supply Chain Director
Team Members	Yes
Job Level	3A
Role Purpose To lead the Supply, Materials and Change Management team, ensuring that the S&OP processes is fully integrated across the supply functions. Key responsibilities are to ensure supply at the lowest cost whilst maintaining the correct inventory levels of both dry and wet goods across the global network and to ensure the product lifecycle management is being adhered to through ensuring the integrity of master-data.	
Accountabilities <ul style="list-style-type: none">• Lead the volume planning process utilizing the ex-factory shipment forecast in collaboration with spirit and materials planning to create an optimised constrained supply plan in line with agreed shift profiles whilst understanding and managing the impact of changes in demand via S&OP• Lead the creation of the short-term optimised production schedules utilizing advanced planning systems and processes to minimise changeovers whilst meeting customer service requirements including requested dates and lead-times• Manage and review the Campaign plans for both production sites and sub-contract partners in line with spirit planning and internal vatting constraints and agreed policies relating to allocated spirit• Collaborate with Procurement to instruct, manage, and monitor performance of all Material Suppliers through the capture of material supply defect data which has impacted continuity of supply to the production lines and resulted in customer service issues• Manage the supply management tasks required for a smooth transition of products through the different product lifecycle stages, launch, optimisation, change-management, run down, end of life.• Establish and maintain professional and productive relationships across the OBU and keep stakeholders across the Company informed of relevant information• Review, manage and report on relevant performance metrics (e.g., Leadtime, inventory levels, obsolescence, Despatch Availability, TNP etc) taking appropriate actions when necessary• Maintain a proper process framework and detailed process documentation with the appropriate governance structure• Maintain and develop high capability standards and ensure continuous development of team members	
Created by:	John Shields
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